

VIRGINIA: AT A REGULAR MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD WEDNESDAY, APRIL 18, 2018, IN THE BOARD ROOM OF THE BRUNSWICK COUNTY GOVERNMENT BUILDING

PRESENT: HON. BARBARA JARRETT-HARRIS, CHAIR, HON. JOHN W. ZUBROD, VICE-CHAIR, HON. FREDERICK A. HARRISON, SR., HON. BERNARD L. JONES, SR., HON. WELTON TYLER, BOARD OF SUPERVISOR MEMBERS; DR. CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR/CLERK; PAUL C. JACOBSON, COUNTY ATTORNEY; LESLIE R. WEDDINGTON, ASSISTANT COUNTY ADMINISTRATOR/DEPUTY CLERK/RECORDER OF MINUTES

Re: Closed Meeting – 6:00 p.m.

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia convened in Closed Meeting to discuss the following matters under:

- 2.2-3711.A.1: Discussion, consideration, or interviews of prospective candidates for employment.
- 2.2-3711.A.3: Discussion of the acquisition of real property for public use.
- 2.2-3711.A.5: Discussion concerning a prospective business/industry.

Ayes: Harrison, Tyler, Zubrod, Harris; Nays: None

Reconvene in Open Meeting

Upon a motion by Mr. Jones, seconded by Mr. Harrison, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia reconvened in Open Meeting.

WHEREAS, the Board of Supervisors of Brunswick County, Virginia (“Board”), convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that to the best of each member’s knowledge

(i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and

(ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

WILL EACH MEMBER NOW SO CERTIFY:

Mr. Harrison: Aye
Mr. Jones: Aye
Mr. Tyler: Aye
Mrs. Zubrod: Aye
Mrs. Harris: Aye

Re: Call to Order – 7:30 p.m.

Chair Harris called the meeting to order and welcomed all citizens in attendance.

Re: Invocation and Pledge of Allegiance

Chair Harris invited anyone in the audience who would like to participate in the invocation with Board members to please stand and join them. Supervisor Harris gave the Invocation and Pledge of Allegiance.

Re: Approval of Agenda

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board approved the agenda with the following amendment:

Add under New Business

Resolution to Approve Purchase of Interest in Real Property

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: Public Hearing

FY19 Brunswick County Public School Budget

The proposed FY19 Brunswick County Public School Budget was presented as follows:

			DOLLAR
	APPROPRIATED	PROPOSED	INCREASE/
REVENUES	FY 2017-2018	FY 2018-2019	(DECREASE)
Special	\$ 102,000	\$ 187,000	\$ 85,000
Food Service	1,217,640	1,217,640	-
State	13,383,400	13,197,000	(186,400)
Federal	2,450,862	2,093,169	(357,693)
Local	5,756,568	5,753,778	(2,790)
Totals	\$ 22,910,470	\$ 22,448,587	\$ (461,883)
EXPENDITURES			
Instruction	\$ 15,560,485	\$14,190,696	\$ (1,369,789)
Admin/Attend/Health	780,540	1,734,965	954,425
Transportation	1,865,851	1,851,427	(14,424)
Operations/Maintenance	2,288,629	2,271,350	(17,279)
Food Service	1,217,640	1,217,640	-
Technology	879,942	866,978	(12,964)
Debt Service	317,383	315,531	(1,852)
Totals	\$ 22,910,470	\$22,448,587	\$ (461,883)

The Chair opened the public hearing. The following citizens spoke:

- Myrtle Kelly Garnes, veteran teacher with 40 years of experience, 2367 Reavis Gin Road, Lawrenceville, Virginia - stated she is in favor of the proposed school budget.
- Anthem Smith, Band Director for Brunswick High School, 6109 Duncun Road, Petersburg, Virginia - stated he is In favor of the proposed school budget to include funding band uniforms for students.
- Lawanda Key, School Bus Driver, 1659 Liberty Road, Dolphin, Virginia - requested that the School's Department of Transportation and other support personnel receive a salary increase in pay along with the teachers.
- Leorie Mallory, Director of Pupil Personnel Services, 507 South Main Street, Lawrenceville, Virginia - stated she is in support of the proposed school budget and fully supports a 2% salary increase for teachers as well as all school employees.

After providing all citizens with an opportunity to express their views, the Chair closed the public hearing.

Ordinance to Impose a Different Rate of Tax Levy on Computer Equipment and Peripherals Used in a Data Center in Brunswick County, Virginia

The Chair opened the public hearing. No citizens spoke. After providing all citizens an opportunity to express their views, the Chair closed the public hearing.

Upon a motion by Mr. Tyler, seconded by Mr. Jones, and unanimously carried, the Board adopted the following ordinance:

WHEREAS, the Brunswick County Code of Ordinances establishes reporting requirements for personal property taxes in the County; and

WHEREAS, the Code of Virginia authorizes Brunswick County to separately classify computer equipment and peripherals used in a data center and impose a different rate of personal property tax levy on such class of property.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF BRUNSWICK COUNTY VIRGINIA, THAT:

1. Computer equipment and peripherals used in a data center shall be a separate class of property for personal property tax purposes in Brunswick County, Virginia, in accordance with Section 58.1-3506(A) (43) of the Code of Virginia, and the Brunswick County local tax levy applicable to such separate class of property shall be forty cents (\$0.40) per \$100 of assessed value.
2. For purposes of this ordinance, and as defined in Section 58.1-3506(A)(43) of the Code of Virginia, "data center" means a facility whose primary services are the storage, management, and processing of digital data and is used to house (i) computer and network systems, including associated components such as servers, network equipment and appliances, telecommunications, and data storage systems; (ii) systems for monitoring and managing infrastructure performance; (iii) equipment used for the transformation, transmission, distribution, or management of at least one megawatt of capacity of electrical power and cooling, including substations, uninterruptible power supply systems, all electrical plant equipment, and associated air handlers; (iv) Internet-related equipment and services; (v) data communications connections; (vi) environmental controls; (vii) fire protection systems; and (viii) security systems and services.
3. This Ordinance shall be effective on the date of its adoption.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Ordinance to Amend the County's Local Vehicle License Ordinance

The Chair opened the public hearing. No citizens spoke. After providing all citizens an opportunity to express their views, the Chair closed the public hearing.

Upon a motion by Mr. Jones, seconded by Mr. Harrison, and unanimously carried, the Board adopted the following ordinance:

Sec. 58-31. - Fee imposed.

There is imposed by the county upon each operable motorized vehicle referred to in section 58-32 and which is required to be licensed by the commonwealth a license fee in the amounts established by section 58-34 of the county code. The county treasurer shall mail the vehicle owner a bill for such license fee. The license fee shall be listed as a separate item on the vehicle owner's annual personal property tax bill.

(Ord. of 9-15-1976, § 1; Ord. of 7-1-1981(1), § 2; Ord. of 6-29-1988, § 2; Ord. of 9-3-03(2))

Sec. 58-32. - Situs.

The situs for the imposition of licensing fees under this article shall in all cases, except as provided in this section, be the county, city, or town in which the motorized vehicle is normally garaged, stored or parked. If it cannot be determined where the personal property is normally garaged, stored or parked, the situs shall be the domicile of its owner. If the owner of the motor vehicle is a full-time student attending an institution of higher education, the situs shall be the domicile of such student, provided the student has presented sufficient evidence that he has paid a personal property tax on the motor vehicle in his domicile.

Sec. 58-33. - Time period.

The license fee imposed in this article shall be for the period of January 1 through December 31 of each year.

(Ord. of 9-15-1976, § 2)

Section 58-34. - Amount and payment of fee.

(1) The license fees for all motorized vehicles authorized in this article shall be set annually and adopted as part of the annual budget ordinance.

(2) The license fees shall be shown as separate line items in the budget and advertised to the public for a hearing prior to adoption.

(3) The amount of such license fee shall not be greater than the annual or one-year fee imposed by the commonwealth on all motorized vehicles. The license fee shall be imposed in such manner, on such basis, for such periods, and subject to

such proration for fractional periods of years as the board of supervisor may determine in the budget.

(4) All license fees shall be paid on or before December 5 of each year.

(5) If the license fee is not paid within the time periods set forth in this section, the late charge set forth in the budget shall be set at an amount sufficient to cover collection and processing costs.

(Ord. of 9-15-1976, § 3; Ord. of 7-18-1979, § 1; Ord. of 1-7-03; Ord. of 9-3-03(2); Ord. of 2-16-05; Ord. of 6-27-2012)

Sec. 58-35. [repealed]

Sec. 58-36. - Proration of fee.

There shall be no proration of the license fee for a vehicle acquired after January 1 of each year. The owner of any vehicle registered in the county on January 1 shall be charged the applicable full license fee amount, which shall be due to the county by December 5. There shall be no refund or proration of the license fee upon the sale of that vehicle by the owner or upon the removal of the vehicle owner from the county.

(Ord. of 9-15-1976, § 5; Ord. of 10-19-1977, § 1)

Sec. 58-37. – No transfer of license.

There shall be no transfer of the license fee from the vehicle for which it was paid to any other vehicle.

(Ord. of 9-15-1976, § 6)

Sec. 58-38. – [repealed]

Sec. 58-39. – [repealed]

Sec. 58-40. – [repealed]

Sec. 58-41. – [repealed]

Sec. 58-42. - Penalty for violation of article.

If the owner of any motorized vehicle referred to in sections 58-31 and 58-32 violates the terms of this article, he shall be guilty of a class 4 misdemeanor.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: Approval of Minutes

Upon a motion by Mr. Jones, seconded by Mr. Zubrod, and unanimously carried,
the Board approved the following minutes:

- March 6, 2018, Budget Work Session
- March 7, 2018, Joint IDA Meeting
- March 20, 2018, Joint School Board Meeting
- March 20, 2018, Budget Work Session
- March 21, 2018, Regular Meeting
- March 27, 2018, Budget Work Session

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: Virginia Department of Transportation

Mr. Tommy Johnson, Assistant Residency Administrator, presented the monthly report as follows:

Maintenance Forces

- Patching potholes on primary and secondary routes.
- Machined National Highway System (NHS) roadways and hauled stone as needed.
- Performing ditching operations on various routes.
- Performing secondary mowing/brush cutting.
- Route 659 Doctor Purdy Road Bridge Replacement Project is complete.
- Performed routine maintenance and litter patrol on various routes.

Mr. Johnson reported on the following project:

- Route 609, Cut Bank Road Bridge Project – Due to budget constraints, VDOT would like to proceed with the replacement of the existing one-lane bridge with a newly constructed one-lane bridge at this location instead of the proposed two-lane bridge. The existing one-lane bridge carries extremely low traffic volumes, 160 vehicles a day. No major increases in traffic volumes are expected on this section Cut Bank Road. There have been no reportable crashes in the last 5 years and no safety concerns at this location. The width of the existing bridge deck is 13 ft., the width of the proposed new one-lane bridge is 16 ft., curb-to-curb, with a 12 ft. traffic lane and 2 ft. shoulders on each side.

Upon a motion by Mr. Harrison, seconded by Mr. Zubrod, and unanimously carried, the Board voted to request VDOT to proceed with the replacement of the existing one-lane bridge with a newly constructed one-lane bridge on Route 609, Cut Bank Road.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

- Revenue Sharing Projects - FY19 Revenue Sharing applications submitted for Route 670, Western Mill Road, in the Powellton District and Route 732, Lloyds Run Place, in the Sturgeon District is being reviewed. Final approval by the Commonwealth Transportation Board (CTB) will be made in June.

Secondary Six Year Plan (SSYP) Work Session

Mr. Johnson stated that there is funding in the amount of \$216,000 to update the Secondary Six-Year Plan (SSYP). The projects currently funded on the SSYP for Rural Rustic Construction are as follows:

- Route 648, Great Creek Road, from Route 46, Christanna Highway to Route 659, Christmas Tree Road, consisting of .9 of a mile, at a cost of \$155,000. Under construction.
- Route 605, Lewis Drive, from .2 of a mile south of Route 744 to the Greensville County line, consisting of 1.2 miles, at a cost of \$182,500.
- Route 730, Bright Road, from Route 611, Dry Bread Road to the end of state maintenance, consisting of 1 mile, at a cost of \$152,000. Currently under construction.
- Route 607, Five Forks Road, from Route 633, Pocahontas Road to .7 of a mile east of Route 633, consisting of .7 of a mile, at a cost of \$107,500.
- Route 664, Weaver Road, from Route 626, Gasburg Road to 1 mile north of Route 626, consisting of 1 mile, at a cost of \$152,500.
- Route 707, Gholson Road, from Route 58, Governors Harrison Parkway to end of state maintenance, consisting of .35 of a mile, at a cost of \$54,000.
- Route 614, Beaver Dam Road, from Route 628, Littlemont Road to Route 1, Boynton Plank Road, consisting of .8 of a mile, at a cost of \$122,500.

Mr. Johnson stated that VDOT recommends adding Route 659, Doctor Purdy Road, from .6 of a mile north of Route 662, Tillman Road to Route 661, Springbank Road, consisting .6 of a mile, at a cost of \$91,500, to the SSYP for Rural Rustic Construction.

Upon a motion by Mr. Jones, seconded by Mr. Zubrod, and unanimously carried, the Board added Route 659, Doctor Purdy Road to the SSYP for Rural Rustic Construction and authorized the advertisement of the Secondary Six-Year Plan 2019-

2024 for a public hearing during the Board's May 16, 2018, regularly scheduled meeting.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: Brunswick County Public Schools Monthly Report

Mr. Darrell Owens, Director of Business and Support Services presented an overview of the schools monthly financial report. This was provided for the Board's information. See attached report.

Re: Presentations

Resolution – Take Pride in Lake Gaston Clean-Up Day 2018

Upon a motion by Mr. Zubrod, seconded by Mr. Tyler, and unanimously carried, the Board adopted the following resolution:

WHEREAS, there is a need to improve the appearance of Lake Gaston by removing litter and debris that create eyesores and harm the environment; and

WHEREAS, a clean Lake Gaston environment positively impacts water safety, economic development, travel, tourism and quality of life; and

WHEREAS, the Lake Gaston Association is sponsoring Take Pride in Lake Gaston clean-up of the lake on June 2, 2018, in an effort to educate citizens on the harmful effects of litter; and

WHEREAS, there is a need for citizen participation in maintaining the beauty of our county; and

WHEREAS, it is in the interest of Brunswick County to support our volunteers in efforts to improve the appearance of the county;

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Brunswick County, VA that it endorses and supports the Take Pride in Lake Gaston Clean-Up Day 2018 initiative.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: Citizen Comments

The Chair opened the citizen comment period and advised that each citizen will be allotted three (3) minutes to speak. The following citizens spoke:

- Bill Hudson, 108 Rollingwood Drive, Lawrenceville, Virginia – Thanked the Board for their stand on the Brunswick County Public School budget.
- Mike Dotti, 1221 Doctor Purdy Road, Bracey, Virginia – Stated that the Long & Foster opening in Lawrenceville last week was the most attended opening by county and town officials and the public of any Long & Foster opening in the Commonwealth of Virginia. He thanked the Board for their continued support.
- Eric Fly, P.O. Box 27, Warfield, Virginia – Thanked the Board for the positive business environment in Brunswick County and thanked Dr. Woolridge and staff for their support on various projects.
- Margaret Smith, 790 Baskerville Mill Road, Rawlings, Virginia – Thanked County staff that was responsible for the new Brunswick County website, and it's one of the best government websites that she has seen. It's well organized, very informative, easy to navigate and vibrant.
- John Miller, 306 South Main Street, Lawrenceville, Virginia – Requested that the Board contact the VDOT office in South Hill to repair the road that leads to the Sonny Wholey Memorial Park.
- Wally Sayko, 1031 Alexander Drive, Bracey, Virginia – Thanked Supervisor Zubrod for working with citizens to have an abandoned boat located in Poplar Creek removed.
- Gene Wiley, 220 Reedy Creek Road, Freeman, Virginia – Thanked the Board for their stand on the Brunswick County Public School budget.

Re: Consent Calendar of Reports

Upon a motion by Mr. Harrison, seconded by Mr. Jones, and unanimously carried, the Board acknowledged receipt of the following reports:

- Industrial Development Authority, March 13, 2018, meeting minutes
- Lawrenceville-Brunswick Airport Commission, March 6, 2018, meeting minutes
- Roanoke River Service Authority, February 27, 2018, meeting minutes

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: Finance Director's Report

Approval of Disbursements

Mrs. Keli Reekes, Director of Finance, presented disbursements as follows:

- System checks dated March 28, 2018, in the amount of \$489.75
- System checks dated April 10, 2018, in the amount of \$16,859.20
- System checks dated April 11, 2018, in the amount of \$40,690.59
- System checks dated April 18, 2018, in the amount of \$764,586.95
- System checks dated April 19, 2018, in the amount of \$69,266.62
- System checks dated March 22, 2018, in the amount of \$400.00

Upon a motion by Mr. Tyler, seconded by Mr. Harrison, and unanimously carried, the Board approved disbursements in the amount of \$891,893.11, as presented.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

FY18 Audit Contract

Mrs. Reekes stated that Robinson, Farmer, Cox Associates has provided a draft copy of the contract to audit the financial statements of Brunswick County for the year ending June 30, 2018. The audit fee will range from \$35,000 to \$50,000, which includes the implementation of new required accounting standards. The minimum of \$35,000 is already included in the proposed FY19 budget.

Upon a motion by Mr. Jones, seconded by Mr. Zubrod, and unanimously carried, the Board approved the contract submitted by Robinson, Farmer, Cox Associates for auditing services for the year ending June 30, 2018, in the amount of \$35,000.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: New Business

Personnel – Tourism Coordinator

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board appointed Dixie K. Walker to the position of Tourism Coordinator with a start date of June 1, 2018.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Resolution to Approve Purchase of Interest in Real Property

Upon a motion by Mr. Harrison, seconded by Mr. Zubrod, and unanimously carried, the Board adopted the following resolution:

WHEREAS, the Industrial Development Authority of Brunswick County (the "IDA") and the Board of Supervisors of Brunswick County (the "County Board") in 2016 together purchased certain real property and improvements thereto containing 5.556 acres, more or less, located on the north side of U.S. Route 58 Business – Main Street, lying and being in Lawrenceville, Virginia and formerly known as the St. Paul's College Student Center (the "Real Property") for the sum of \$400,000; and

WHEREAS, the Real Property is now owned by the IDA and the County Board as tenants in common with each entity owning a one-half undivided fee simple interest; and

WHEREAS, the IDA has offered to sell its interest in the Real Property to the County for the sum of \$200,000; and

WHEREAS, the County Board believes it to be in the best interests of Brunswick County (the "County") and the citizens of the County for it to purchase the IDA's interest in the Real Property;

NOW, THEREFORE, BE IT RESOLVED, that the County Board finds it to be in the best interests of the County and the citizens of the County for it to approve the purchase of the IDA's interest in the Real Property for the sum of \$200,000 (net); and

BE IT FURTHER RESOLVED, that the Chair and Vice-Chair of the County Board and the County Administrator, with the advice of the County Attorney, are hereby authorized and directed to take such action as is necessary in their sole discretion to carry out the purposes and intents of this resolution, including the execution of a settlement statement and acceptance of a Deed to the Real Property, and such other documents as may be reasonably requested by the IDA or deemed necessary or advisable by the Chair, Vice-Chair or County Administrator in their sole and absolute discretion, which determination shall be conclusively deemed to have been made by their signature thereto.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: Appointments

Brunswick County 300th Anniversary Committee

This matter was continued.

Economic Development Coordinating Council

Upon a motion by Mr. Harrison, seconded by Mr. Zubrod, and unanimously carried, the Board appointed Lonnie Powell to the Economic Development Coordinating Council representing the Sturgeon District.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: Adjourn

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board adjourned.

Hon. Barbara Jarrett-Harris, Chair

Charlette T. Woolridge, Ph.D., Clerk