



COUNTY OF BRUNSWICK

DEPARTMENT OF PLANNING

228 N. Main Street
Post Office Box 399
Lawrenceville, VA 23868
PHONE: (434) 848-0882
FAX: (434) 848-8234

APPEAL TO THE BOARD OF ZONING APPEALS

I, (We), the undersigned do hereby request that the Board of Zoning Appeals review the decision of the Zoning Administrator made on _____, 20_____.

Applicant: _____

Address: _____

Telephone: _____

The following action is requested:

- An interpretation of Section _____ of the Zoning Ordinance.
- An interpretation of the Zoning Map.
- An Appeal of an Administrative Decision

Description of Problem: _____

Zoning Classification of Property: _____

Property Location: _____

Road Number: _____ Road Name: _____

Nearest Intersection: _____

Direction and distance from intersection: _____

Side of Road: _____ Size of Parcel: _____

Tax Map Number: _____

Deed Book: _____ Page: _____

Has the applicant previously filed an appeal in connection with the property? _____

What is the applicant's interest in the property? _____

List names and mailing addresses of all individuals, firms, and corporations owning property adjacent to both sides and rear, and the property front of (across the street from) the property for which an appeal is being sought on the page provided in this application.

SIGNATURE OF APPLICANT

DATE

ADJOINING PROPERTY OWNERS

Name of Property Owner	Tax Map Number	Mailing Address

APPLICATION REQUIREMENTS

- _____ 1. Application fee of \$175.00, and * public advertisement sign fee of \$25.00 per sign, made payable to the Treasurer, County of Brunswick.
- _____ 2. Plat or scale drawing of total parcel, denoting proposed use area. Twenty (20) copies are required if submitted on paper larger than 11"x17" or are in color.
- _____ 3. Site Plan, to scale, showing details of site usage. Twenty (20) copies are required if submitted on paper larger than 11"x17" or are in color.
- _____ 4. List of adjoining property owners as verified by the Commissioner of the Revenue.
- _____ 5. Any other information or details which the applicant believes may more fully describe the proposal or that may be required by the Zoning Administrator.

*As the applicant you are required to post a sign on the subject property to notify the public that a public hearing will be held regarding the subject property. More than one (1) sign may be required. One (1) sign shall be erected by the applicant so as to be visible and legible to each abutting street. Signs shall be erected by the applicant not less than seven (7) days before any public hearing and are to be removed within two (2) calendar days after the final public hearing. A minimum of one (1) sign is required for each public hearing at which the application is being considered.