

VIRGINIA: AT A REGULAR MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD WEDNESDAY, OCTOBER 21, 2020, IN THE BOARD ROOM OF THE BRUNSWICK COUNTY GOVERNMENT BUILDING

PRESENT: HON. DR. BARBARA JARRETT-HARRIS, CHAIR, HON. JOHN W. ZUBROD, VICE-CHAIR, HON. BERNARD L. JONES, SR., HON. DR. ALFONZO R. SEWARD, HON. WELTON TYLER, BOARD OF SUPERVISOR MEMBERS; DR. CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR/CLERK; CHRISTOPHER M. MACKENZIE, COUNTY ATTORNEY; LESLIE R. WEDDINGTON, ASSISTANT COUNTY ADMINISTRATOR/DEPUTY CLERK/RECORDER OF MINUTES

The meeting was conducted in the Board Room of the Brunswick County Government Building. All were required to wear face masks unless there's a medical exemption. Hand sanitizer was available for citizens and staff. All in attendance practiced social distancing.

Re: Closed Meeting – 6:30 p.m.

Upon a motion by Mr. Zubrod, seconded by Mr. Jones, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia convened in Closed Meeting to discuss the following matters under:

- 2-2.3711.A.1: Discussion or consideration of prospective candidates for employment.
- 2-2.3711.A.7: Discussion with legal counsel pertaining to actual or probable litigation where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically concerning Anne Edward Hartley v. Board of Supervisors of Brunswick County
- 2-2.3711.A.8: Consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel, including Civil War monument and zoning ordinance issues.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Reconvene in Open Meeting

Upon a motion by Mr. Zubrod, seconded by Mr. Tyler, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia reconvened in Open Meeting.

WHEREAS, the Board of Supervisors of Brunswick County, Virginia (“Board”) convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that to the best of each member's knowledge

(i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and

(ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

WILL EACH MEMBER NOW SO CERTIFY:

Mr. Jones: Aye
Dr. Seward: Aye
Mr. Tyler: Aye
Mr. Zubrod: Aye
Dr. Harris: Aye

Re: Invocation and Pledge of Allegiance

Chair Harris invited anyone in the audience who would like to participate in the invocation with the Board members to please stand and join them. Chair Harris gave the Invocation and Pledge of Allegiance.

Re: Approval of Agenda

Upon a motion by Mr. Zubrod, seconded by Mr. Jones, and unanimously carried, the Board approved the agenda with the following change:

Delete under Appointments

- Brunswick County Planning Commission
- Lake Country Area Agency on Aging Board of Directors

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Re: Approval of Minutes

Upon a motion by Mr. Tyler, seconded by Mr. Zubrod, and unanimously carried, the Board approved the September 16, 2020, regular meeting minutes as presented.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Re: Virginia Department of Transportation

The Virginia Department of Transportation (VDOT) monthly report was provided as follows:

Maintenance Forces

- Performed pipe repairs and replacements on various routes.
- Performed brush cutting operations on various routes.
- Patched potholes on various routes.
- Machined various National Highway System (NHS) routes and hauled stone as needed.
- Checked various routes for maintenance and safety issues.
- Performed litter patrol on various routes.

Re: Brunswick County Public Schools Monthly Report

FY20 School Budget Tracking Report

Dr. Kristy Somerville-Midgette, Superintendent, presented an overview of the schools monthly financial report. This was provided for the Board's information. See attached report.

FY21 Grant Appropriations

Dr. Midgette stated that Brunswick County Public Schools is requesting additional appropriation for the following grants:

New Grant Information

COVID Relief Fund (CRF)	\$251,318.00
Title I, Part A-Sig (Additional funds)	\$50,989.30
Total New Grant Requested Amount	\$302,307.30

Grant Carryover from FY20

YDAP	\$250.00
Title 1, Part A SIG	\$247,893.61
Title V Part B Subpart B	\$23,226.40
Title I, Part A	\$88,291.64
Title II, Part A	\$11,711.93
Perkins V	\$2,424.58
Title IV #573	\$44,507.25
Title IV #574	\$27,040.88
PBIS of the VTSS	\$24,709.64
Title III Part A	\$2,951.73
Preschool Incentive Grant	\$2,298.52
Title VI-B Section 611 Grant #530	\$10,794.17
Title VI-B Section 611 CEIS	\$74,124.30
Title VI-B Section 611 Special Education Grant #531	\$135,975.84
VPSA SOL Tech Initiative Series XIX Grant #327	\$94,531.00
VPSA SOL Tech Initiative Series XIX Grant #328	\$180,000.00
VPSA Southside LINK Project Series XVIII Grant #337	\$26,000.00
VPSA Southside LINK Project Series XVII Grant #338	\$26,000.00
VPSA Southside LINK Project Series XIX Grant #336	\$26,000.00
VPSA Southside LINK Project Series XX Grant #340	\$26,000.00
Total Grant Carryover from FY20 Requested Amount	\$1,074,731.49

Upon a motion by Mr. Tyler, seconded by Mr. Jones, and unanimously carried, the Board approved the appropriation of new grant funds in the amount of \$302,307.30, and the appropriation of grant carryover from FY20 funds in the amount of \$1,074,731.49.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

FY20 End-of-Year Carryover Funds

Dr. Midgette stated that Brunswick County Public Schools anticipates carryover funds in excess of \$700,000 because of the closing of schools on March 13, 2020, due to the COVID-19 pandemic. Brunswick County Public Schools is requesting that the Board appropriate an amount not to exceed \$435,000, to address immediate maintenance/ facilities and transportation needs; and appropriate the remaining carryover funds in the Capital Improvement Fund for school related capital needs.

Upon a motion by Mr. Tyler, seconded by Mr. Jones, and unanimously carried, the Board approved up to \$435,000 to address immediate maintenance/facilities and transportation needs; and appropriated the remaining audited carryover funds in the Capital Improvement Fund for school related capital needs.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Re: Presentations

Resolution in Memory of William C. "Doc" Washington

Upon a motion by Dr. Harris, seconded by Mr. Jones, and unanimously carried, the Board adopted the following resolution:

WHEREAS, Mr. William "Doc" Washington was a devoted citizen, ambassador and iconic youth and community activist of Brunswick County, Virginia; and,

WHEREAS, Mr. Washington obtained his B.S. degree in Industrial Education from Saint Paul's Polytechnic Institute (Saint Paul's College), and furthered his education at Virginia Polytechnic Institute and State University; and,

WHEREAS, Mr. Washington was a long-time educator, having taught at James Solomon Russell High School and Brunswick Senior High School, where he retired after 45 years of dedicated service; and,

WHEREAS, Mr. Washington in addition to teaching Mechanical Drawing, Industrial Arts, Physical Education, and English, also coached football, baseball, basketball, volleyball, swimming and track; and,

WHEREAS, Mr. Washington served over 45 years in scouting holding positions as District Commissioner, District Chairman and Scoutmaster for Cub, Boy, and Explorer Scouts and was the leader of Cub Scout Pack 465 and Boy Scout Troop 465; and,

WHEREAS, Mr. Washington was an active and important part of the Brunswick County community as evidenced by his involvement in the Saint Paul's Community Development Corporation, Brunswick Crime Solvers, Inc., Brunswick Mayfield Recreational Center, Southside Senior Citizens, Inc. and Brunswick Retired Teachers Association, just to name a few; and,

WHEREAS, Mr. Washington volunteered countless hours of community service and was a faithful member of the Omicron Omega Chapter of Omega Psi Phi Fraternity, Incorporated.

NOW, THEREFORE, BE IT RESOLVED, that the Brunswick County Board of Supervisors does hereby extend its sincerest condolences to the family of Mr. William “Doc” Washington, and recognizes with great admiration and appreciation his contributions to Brunswick County.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Re: Citizen Comments

The Chair opened the citizen comment period and advised that each citizen will be allotted three (3) minutes to speak. The following citizens spoke:

- Anne Hartley, 104 Clarke Lake Road, Durham, North Carolina – Requested the Board approve Rezoning Case #20-001.
- Anne Williams, 701 Windsor Avenue, Lawrenceville, Virginia – Requested that the Board delay any action to relocate the Memorial for War Veterans Monument until the Town of Lawrenceville discusses the placement of the monument at the proposed Oak Grove Cemetery.

Re: Consent Calendar of Reports

Upon a motion by Mr. Jones, seconded by Mr. Zubrod, and unanimously carried, the Board acknowledged receipt of the following reports:

- Industrial Development Authority, September 8, 2020, meeting minutes
- Roanoke River Service Authority, August 25, 2020, meeting minutes
- Southside Behavioral Health Board Report
- Virginia Cooperative Extension Update

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Re: Finance Director’s Report

Approval of Disbursements

Mrs. Keli Reekes, Director of Finance, presented disbursements as follows:

- System checks dated September 22, 2020, (FY20) in the amount of \$7,553.00
- System checks dated October 7, 2020, in the amount of \$176,808.35
- System checks dated October 9, 2020, in the amount of \$11,760.00
- System checks dated October 14, 2020, in the amount of 112,080.57
- System checks dated October 21, 2020, in the amount of \$1,850,038.18

Upon a motion by Mr. Jones, seconded by Mr. Zubrod, and unanimously carried, the Board approved disbursements in the amount of \$2,158,240.10 as presented.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

FY21 General District Additional Appropriation Request

Mrs. Reekes stated the Brunswick General District Court is requesting additional funding totaling \$12,000 for office space renovations and furniture to meet the needs of current office staff as follows:

- Renovations using an Inmate Workforce crew to convert a conference room into office space – materials: \$2,500 – payroll: \$300
- Two new desks: \$4,000
- Two new chairs: \$400
- Miscellaneous office equipment: \$2,000
- Replacement chairs for current staff and courtroom: \$2,800

Upon a motion by Mr. Zubrod, seconded by Dr. Seward, and unanimously carried, the Board approved an appropriation of \$12,000 from the Undesignated Fund Balance for office space renovations and furniture.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

2020 Emergency Management Performance Grant

Mrs. Reekes stated the County has been awarded two (2) 2020 Emergency Management Performance Grants from the Virginia Department of Emergency Management (VDEM) totaling \$32,304 as follows:

- \$7,500 - 2020 Local Emergency Management Performance Grant (LEMPG)
- \$24,804 - 2020 Emergency Management Performance Grant - Supplemental (EMPG-S)

Upon a motion by Mr. Tyler, seconded by Mr. Jones, and unanimously carried, the Board accepted the grant funds in the amount of \$32,304 and appropriated the funds to

applicable revenue and expenditure line items of the FY21 Department of Emergency Services Fund.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Re: Planning Director's Report

Rezoning Case #20-001 – Submitted by Anne L. Hartley – Rezone portion of subject property from Business (B-1) to Agricultural (A-1)

Mr. George E. Morrison, III, Director of Planning, stated that the applicant is requesting to rezone a portion of the subject property from Business (B-1) to Agricultural (A-1) to rezone the property to its original zoning and to conform with surrounding properties. The subject property is located on the west side of Robinson Ferry Road (State Route 626), approximately fifty (50') feet northwest of the intersection of Robinson Ferry Road with Hendricks Mill Road (State Route 903), in the Meherrin Election and Magisterial Districts, also identified as a portion of Tax Map 98, Parcel 38.

The Planning Commission conducted a public hearing regarding this request at their March 10, 2020, meeting. No one spoke in favor of or in opposition to the request. The Planning Office received five (5) emails in support of the proposed rezoning and two (2) emails and one (1) phone call in opposition to the proposed rezoning. At the conclusion of the public hearing, the Planning Commission voted seven (7) to two (2) to recommend denial of the request.

The Board of Supervisors conducted a public hearing on this request at their July 15, 2020, meeting. Mrs. Anne Hartley, applicant, spoke in favor of the request. At the conclusion of the public hearing the Board deferred action on the request per the recommendation from the County Attorney.

A motion was made by Mr. Zubrod and seconded by Mr. Jones to approve Rezoning Case #20-001. A roll call vote was taken as follows:

Mr. Jones – Aye
Dr. Seward – Nay
Mr. Tyler – Nay
Mr. Zubrod – Aye
Dr. Harris – Nay

The motion to approve Rezoning Case #20-001 failed. Rezoning Case #20-001 had not been approved but it had not yet been denied.

A motion was made by Mr. Tyler, seconded by Dr. Seward to deny Rezoning Case #20-001. A roll call vote was taken as follows:

Mr. Jones – Nay
Dr. Seward – Aye
Mr. Tyler – Aye
Mr. Zubrod – Nay
Dr. Harris – Aye

The motion to deny Rezoning Case #20-001 passed.

Re: County Administrator's Report

COVID-19 Update

Dr. Woolridge stated that since the COVID-19 pandemic, the County has had four hundred sixty-four (464) COVID-19 cases, fifteen (15) hospitalizations and eight (8) deaths. As of October 21, 2020, there are forty-one (41) active cases in the County.

Thank You Volunteers

Dr. Woolridge thanked the organizations that donated personal protection equipment (PPE) and the volunteers that assisted with the packing and distribution of the PPE as follows:

DONORS OF PPE:

Governor Northam's Health Equity Pilot Program
Community Foundation for a Greater Richmond

TEAM LEADERS:

Charlette T. Woolridge, County Administrator
Leslie Weddington, Assistant County Administrator
Aubrey "Buddy" Hyde, Emergency Services Coordinator
Alfreda Jarrett-Reynolds, Director of Economic Development
Wendy Wright, Director of Brunswick Chamber of Commerce

CHURCHES:

Hickory Run Baptist Church * 225 Rawlings Road, Rawlings, VA 23876
Lake Gaston Christian Life Center * 1411 Robinson Ferry Road, Ebony, VA 23845
Poplar Mount Baptist Church * 6823 Western Mill Road, Lawrenceville, VA 23868
Reedy Creek Baptist Church * 1949 Reedy Creek Road, Freeman Virginia 23856
Wilson Chapel Baptist Church * 1424 Old Stage Road, Dolphin, Virginia 23843

TOWNS:

Town of Alberta (Town Council & Personnel)
Town of Brodnax (Town Council & Personnel)
Town of Lawrenceville (Town Council & Personnel)

VOLUNTEERS:

Delegate Roslyn Tyler, 75th District, House of Delegates
Brunswick County Board of Supervisors
Brunswick County Employees: All Departments
Brunswick Health Ambassadors: Polly Cole, The Honorable Bernard L. Jones, Sr.,
Clara Smith, Tia Whitehead
Can Do Social Club – Brenda Bonner
Delta Sigma Theta Sorority, Inc.: Pansy Barner
Department of Social Services: Martha Bobbitt, Channette Brown, Debbie Burkett,
Crystal Hatcher, Lakeisha Matthews, Tammy Newton, Kimberly Roberts,
Tina Seward, Darlene Whitby, Beth Woodard
Industrial Development Authority: Stacy Taylor
Meherrin River Regional Jail: Nakina Hill-Ash, Crystal Clark
Virginia Cooperative Extension: Cynthia Gregg, Kimberly Martin, Kayleigh Mize
Virginia Witness Assistance Program: Dalesha Gholson
Zeta Phi Beta Sorority, Inc.: Kineka J. Berry, Courtney Love Kimbell, DC Love,
JoAnna Thomas- Pritchett, Pamela Smith

COVID-19 Testing, October 9, 2020 Update

Dr. Woolridge stated that the Virginia Department of Health conducted free drive-thru and walk-up COVID-19 testing on Friday, October 9, 2020, at the Brunswick County Conference Center. Eighty-eight (88) citizens were tested.

Re: New Business

Personnel – Convenience Center Supervisor

Upon a motion by Mr. Tyler, seconded Mr. Zubrod, and unanimously carried, the Board hired Kevin Claiborne as Convenience Center Supervisor, effective November 16, 2020, pending successful background check.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Personnel – Facilities and Grounds Worker II

Upon a motion by Mr. Tyler, seconded Mr. Zubrod, and unanimously carried, the Board hired Alfred Mason as Facilities and Grounds Worker II, effective November 1, 2020.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Personnel – Administrative Services Coordinator

Upon a motion by Mr. Tyler, seconded by Mr. Zubrod, and unanimously carried, the Board hired Elizabeth Raney as Administrative Services Coordinator, effective November 16, 2020.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Virginia Association of Counties

Dr. Charlette T. Woolridge, County Administrator, stated that Virginia Association of Counties' (VACo) annual business meeting is scheduled for Tuesday, November 11, 2020. In accordance with the VACo bylaws, each county is requested to designate a member of its Board of Supervisors to cast its vote at the Annual Business Meeting.

Upon motion by Mr. Zubrod, seconded by Dr. Seward, and unanimously carried, the Board designated Dr. Barbara Jarrett Harris, Chair, as the voting delegate and Supervisor John Zubrod, vice chair, as the alternate delegate.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Request for Bids – Generator Maintenance Services

Dr. Woolridge, County Administrator, stated that bids were solicited to perform maintenance service of generators at the following locations:

- Albertis S. Harrison, Jr. Courthouse
- Brunswick County Government Building
- Brunswick County Sheriff's Office
- Edgerton Tower
- Alberta Tower
- Gasburg Tower
- Lawrenceville Tower
- Dixie Bridge Tower
- Brunswick Emergency Medical Services

The following bids was received on October 9, 2020:

Contractor	Annual Fee	Hourly Rate
Hale's Electrical Services, Inc. 23194 Airport Street North Dinwiddie, VA 23803-6915	\$7,200	Monday-Friday 7:00 a.m. – 4:00 p.m. Trip Charge \$125.00 per call/trip Generator Technician Labor \$153.00 per hour Holidays, Weekends and after hours Trip Charge \$175.00 per call/trip Generator technician Labor \$226.00 per hour

Carter Machinery Co., Inc. 8362 Richfood Road Mechanicsville, VA 23116	\$10,611.91	\$154.00
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Upon a motion by Mr. Zubrod, seconded by Mr. Tyler, and unanimously carried, the Board accepted the bid from Hale’s Electrical Services, Inc. to perform maintenance service on County generators as outlined in the invitation to bid and authorized the County Administrator to sign the contract on behalf of Brunswick County.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Re: Adjourn

Upon a motion by Mr. Zubrod, seconded by Mr. Jones, and unanimously carried, the Board adjourned.

Hon. Dr. Barbara Jarrett Harris, Chair

Charlette T. Woolridge, Ph.D., Clerk