

VIRGINIA: AT A REGULAR MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD WEDNESDAY, JUNE 17, 2020, IN THE BOARD ROOM OF THE BRUNSWICK COUNTY GOVERNMENT BUILDING

PRESENT: HON. DR. BARBARA JARRETT-HARRIS, CHAIR, HON. JOHN W. ZUBROD, VICE-CHAIR, HON. BERNARD L. JONES, SR., HON. DR. ALFONZO R. SEWARD, HON. WELTON TYLER, BOARD OF SUPERVISOR MEMBERS; DR. CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR/CLERK; VIVIAN SEAY GILES, COUNTY ATTORNEY; LESLIE R. WEDDINGTON, ASSISTANT COUNTY ADMINISTRATOR/ DEPUTY CLERK/RECORDER OF MINUTES

The meeting was conducted in the Board Room of the Brunswick County Government Building. Hand sanitizer was available for citizens and staff. All in attendance wore face masks and practiced social distancing.

Re: Closed Meeting – 6:00 p.m.

Upon a motion by Dr. Seward, seconded by Mr. Zubrod, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia convened in Closed Meeting to discuss the following matter under:

- 2-2.3711.A.8: Consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by counsel regarding statutory changes affecting memorials for war veterans.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Reconvene in Open Meeting

Upon a motion by Dr. Seward, seconded by Mr. Zubrod, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia reconvened in Open Meeting.

WHEREAS, the Board of Supervisors of Brunswick County, Virginia (“Board”) convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that to the best of each member’s knowledge

- (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and
- (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

WILL EACH MEMBER NOW SO CERTIFY:

Mr. Jones: Aye
Mr. Seward: Aye
Mr. Tyler: Aye
Mr. Zubrod: Aye
Dr. Harris: Aye

Re: Invocation and Pledge of Allegiance

Chair Harris invited anyone in the audience who would like to participate in the invocation with the Board members to please stand and join them. Supervisor Seward gave the Invocation and Pledge of Allegiance.

Re: Approval of Agenda

Upon a motion by Mr. Zubrod, seconded by Mr. Jones, and unanimously carried, the Board approved the agenda with the following additions and deletions:

Add under Presentations
Memorial for War Veterans

Add under New Business
Juneteenth

Delete under New Business
Lease Agreement – James Solomon Russell/Saint Paul’s College Museum and Archives

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Re: Approval of Minutes

Upon a motion by Mr. Jones, seconded by Mr. Zubrod, and unanimously carried, the Board approved the May 20, 2020, regular meeting minutes.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Re: Virginia Department of Transportation

The Virginia Department of Transportation (VDOT) monthly report was provided as follows:

Maintenance Forces

- Performed mowing operations.
- Hauled plant mix to various routes.
- Patched pot holes on various routes.
- Cut brush and removed dead trees on various secondary routes.
- Machined various National Highway System (NHS) routes and hauled stone as needed.
- Checked various routes for maintenance and safety issues
- Cut limbs back on various secondary routes.
- Performed litter patrol on various routes.

Re: Brunswick County Public Schools Monthly Report

FY20 School Budget Tracking Report

Dr. Kristy Somerville-Midgette, Superintendent, presented an overview of the schools monthly financial report. This was provided for the Board's information. See attached report.

Re: Presentations

Memorials for War Veterans

Upon a motion by Mr. Tyler, seconded by Dr. Seward, and unanimously carried, the Board authorized the advertisement of and scheduled a public hearing on the civil war statue, monument or memorial located on the Brunswick County Courthouse Square. The public hearing will be held on July 29, 2020, at 6:00 p.m., in the auditorium of Brunswick High School.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Re: Department/Agency Presentations

Resolution – Southside Community Services Board Name Change

Upon a motion by Mr. Tyler, seconded by Mr. Zubrod, and unanimously carried, the Board adopted the following resolution:

WHEREAS, the Board of Supervisors of Brunswick County, Virginia has, in combination with Halifax County, Virginia and Mecklenburg County, Virginia, previously established a community services board known as Southside Community Services, and such community services board desires to rename the agency and operate under the name Southside Behavioral Health.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF BRUNSWICK COUNTY, VIRGINIA, THAT:

1. The Board of Supervisors of Brunswick County, Virginia hereby approves the name change of the agency known as Southside Community Services to Southside Behavioral Health, as described above.
2. This resolution shall be effective immediately upon its adoption.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Re: Citizen Comments

The Chair opened the citizen comment period and advised that each citizen will be allotted three (3) minutes to speak. The following citizen spoke:

Monica McMillan – Requested that all Confederate monuments and markers in Brunswick County be removed and/or contextualized.

Re: Consent Calendar of Reports

Upon a motion by Mr. Jones, seconded by Mr. Zubrod, and unanimously carried, the Board acknowledged receipt of the following report:

- Industrial Development Authority, May 12, 2020, meeting minutes

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Re: Finance Director's Report

Approval of Disbursements

Dr. Charlette T. Woolridge, County Administrator, presented disbursements as follows:

- System checks dated May 26, 2020, in the amount of \$19,279.00
- System checks dated May 27, 2020, in the amount of \$2,490.00
- System checks dated June 10, 2020, in the amount of \$192,317.33
- System checks dated June 17, 2020, in the amount of \$171,635.49
- System checks dated June 18, 2020, in the amount of \$39,840.37

Upon a motion by Mr. Zubrod, seconded by Mr. Jones, and unanimously carried, the Board approved disbursements in the amount of \$425,562.19 as presented.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Courthouse Security Fee Assessment

Dr. Woolridge stated the Code of Virginia allows counties and cities to assess a courthouse security fee in each criminal and traffic case in its district and circuit courts. These fees are to be used solely for the funding of courthouse security personnel, equipment, and other personal property used in connection with courthouse security.

The 2020 General Assembly approved a fee increase from \$10 to \$20 per court case. In order to allow the courts to assess the maximum fee allowed per the Code of Virginia, the Board of Supervisors must first hold a public hearing to allow citizen input on the change to Brunswick County's Code of Ordinances.

Upon a motion by Mr. Tyler, seconded by Mr. Jones, and unanimously carried, the Board authorized the advertisement for a public hearing during the Board's July 15, 2020, meeting.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Re: Planning Director's Report

Schedule public Hearing: Rezoning Case #20-001- Submitted by Anne L. Hartley, to rezone a portion of the subject property from Business (B-1) to Agricultural (A-1)

Mr. George E. Morrison, III, Director of Planning, stated that the applicant is requesting to rezone a portion of the subject property from Business (B-1) to Agricultural (A-1) to rezone the property to its original zoning and to conform with surrounding properties. The Planning Commission conducted a public hearing regarding this request at their March 10, 2020, meeting. The Planning Office received two (2) emails in support of the proposed rezoning. At the conclusion of the public hearing, the Planning Commission voted seven (7) to two (2) to recommend denial of Rezoning Case #20-001

and request the Board of Supervisors to schedule a public hearing during the next regular scheduled meeting.

Upon a motion by Mr. Zubrod, seconded by Dr. Seward, and unanimously carried the Board authorized the advertisement of a public hearing on Rezoning Case #20-001 during the July 2020, regular meeting.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Re: County Administrator's Report

COVID-19 Update

Dr. Woolridge provided a COVID-19 update, stating that as of this morning Brunswick County has fifty-four (54) cases, eleven (11) hospitalizations and one (1) death.

Dr. Woolridge further stated that two (2) drive-thru COVID-19 testing sites have been scheduled and will be located in the parking lot of the Brunswick County

Conference Center as follows:

- Friday, June 19, 2020, 9:00 a.m. to 12:00 noon (partnership between County of Brunswick, Virginia National Guard and Virginia Department of Health)
- Friday, June 26, 2020, 10:00 a.m. to 2:00 p.m. (partnership between County of Brunswick and Virginia Department of Health)

Tests are available on first come first served basis, no insurance needed, no appointment needed and this is a free service.

Resolution – COVID-19 Small Business Recovery Assistance

Ms. Leslie R. Weddington, Assistance County Administrator, stated that Brunswick County will be applying for up to \$550,000 from the Virginia Department of Housing and Community Development for the Small Business Recovery Assistance

Community Development Block Grant. The Small Business Recovery Assistance grant is strictly in response to business owners adversely affected by the COVID-19 Pandemic. Funds will be used to relieve and reduce unemployment, assist with job retention and working capital needs necessary to sustain businesses through the pandemic. Eligible businesses will be able to apply for up to \$10,000 in assistance. Brunswick County is required to conduct two public hearings. The first public hearing will be held on Tuesday, June 30, 2020, at 6:30 p.m., and the second public hearing will be on Tuesday, July 7, 2020, at 6:00 p.m. Both meetings will be held electronically. Southside Planning District Commission will facilitate the public hearings and manage the grant process. A resolution stating that Brunswick County will be applying for these grant funds and authorizing the County Administrator to sign all documents relative to the grant is required to be adopted.

Upon a motion by Mr. Jones, seconded by Dr. Seward, and unanimously carried, the Board adopted the following resolution:

WHEREAS, the County of Brunswick wishes to apply for Community Development Block Grant funds up to \$550,000 from the Virginia Department of Housing and Community Development for the Brunswick County Small Business Recovery Assistance Project, and

WHEREAS, through the Small Business Recovery Assistance Fund, the County of Brunswick will help businesses meet their long-term business goals by adjusting to COVID-19 demands, by establishing safe and clean re-opening procedures, in accordance with the Governor's guidance, necessary for the safety of customers and employees. Also, allowing businesses to regain and sustain operations, ideally helping them retain existing staff, fill vacant positions, create new jobs, and become more efficient and resilient.

WHEREAS, citizen participation requirements will be met by holding two (2) public hearings, all advertised appropriately with at least one other form of public notice; and

NOW, THEREFORE, BE IT RESOLVED, that the County of Brunswick authorizes Charlette T. Woolridge, Ph.D., County Administrator, to sign and submit all

appropriate documentation necessary to constitute an application to the Virginia Department of Housing and Community Development for the request of Community Development Block Grant funds and to accept and appropriate all funds received.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Re: New Business

Juneteenth

Dr. Woolridge stated that Governor Northam has declared Friday, June 19, 2020, a state holiday (Juneteenth) and per the County's Personnel Policy, County Offices will be closed in observance of this state holiday.

Re: Appointments

Brunswick County Litter Control

Upon a motion by Mr. Jones seconded by Mr. Zubrod, and unanimously carried, the Board appointed Kimberly Lowe to the Brunswick County Litter Control Council representing the Red Oak District.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Industrial Development Authority

Upon a motion by Dr. Harris, seconded by Mr. Zubrod, and unanimously carried, the Board appointed Sheriff Brian K. Roberts to a four (4) year term on the Industrial Development Authority as an at-large member.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Upon a motion by Dr. Harris, seconded by Dr. Seward, and unanimously carried, the Board appointed George R. Smith to fill an unexpired term on the Industrial Development Authority representing the Totaro District.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Southside Community Criminal Justice Board

Upon a motion by Mr. Zubrod, seconded by Mr. Jones, and unanimously carried, the Board appointed Major Brent Wright to a two (2) year term on the Southside Community Criminal Justice Board.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

South Central Workforce Development Board of Directors/CLEO

This matter was continued.

Southside Community Services Board of Directors

Upon a motion by Dr. Harris, seconded by Mr. Tyler, and unanimously carried, the Board appointed Minister Earl Jarrell to a three (3) year term on the Southside Community Services Board of Directors.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Re: Adjourn

Upon a motion by Mr. Zubrod, seconded by Dr. Seward, and unanimously carried, the Board adjourned.

Hon. Dr. Barbara Jarrett Harris, Chair

Charlette T. Woolridge, Ph.D., Clerk