

VIRGINIA: AT AN ADJOURNED MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD ON WEDNESDAY, MARCH 4, 2020, IN THE BOARD ROOM OF THE BRUNSWICK COUNTY GOVERNMENT BUILDING

PRESENT: HON. BARBARA JARRETT-HARRIS, CHAIR, HON. JOHN W. ZUBROD, VICE-CHAIR, HON. BERNARD L. JONES, SR., HON. DR. ALFONZO R. SEWARD, HON. WELTON TYLER, BOARD OF SUPERVISOR MEMBERS; DR. CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR/CLERK AND LESLIE R. WEDDINGTON, ASSISTANT COUNTY ADMINISTRATOR/ DEPUTY CLERK

Re: Call to Order

Chair Harris called the meeting to order.

Re: Approval of Agenda

Upon a motion by Mr. Jones, seconded by Mr. Zubrod, and unanimously carried, the Board approved the agenda as presented.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

FY21 Brunswick County Operating Budget

Dr. Charlette T. Woolridge, County Administrator, presented FY21 General Fund anticipated revenues as follows:

Option 1: Anticipated Revenue Based on Departmental Requests

| | |
|-------------------------------|---------------------|
| Revenue from Local Sources | \$19,826,070 |
| Revenue from the Commonwealth | \$3,985,873 |
| Total Revenue | \$23,811,943 |

Option 1: Expenditures Based on Total Departmental Requests

| | |
|--|---------------------|
| Total Departmental General Fund Budget Requests | \$17,109,389 |
| Total Transfers To Other Funds (From General Fund) | 9,582,788 |
| Total Expenditures | \$26,692,177 |

List of Departments Requesting Budget Increases

| Department | FY20 Adopted Budget | FY21 Budget Request | Difference | Notes |
|--|----------------------------|----------------------------|-------------------|--|
| Electoral Board | 56,687 | 59,687 | 3,000 | <i>Absentee precinct</i> |
| Fire & EMS – ESAB | 747,395 | 1,179,366 | 431,971 | <i>Personnel</i> |
| District Courts | 35,997 | 68,597 | 32,600 | <i>Additional staff & office space</i> |
| Health Department | 104,978 | 115,978 | 11,000 | <i>Increase in funding</i> |
| Improvement Association | 61,240 | 93,799 | 32,559 | <i>Increase in funding</i> |
| Industrial Development Authority | - | 225,000 | 225,000 | <i>Administration, capital & historic updates – Alberta revitalization</i> |
| Lake Gaston Weed Control Council | 90,000 | 116,000 | 26,000 | <i>Equal funding request from each county</i> |
| Mecklenburg-Brunswick Fire Training Center | 15,000 | 20,000 | 5,000 | <i>Increased operational costs</i> |
| Mecklenburg-Brunswick Regional Airport | 25,000 | 40,000 | 15,000 | <i>Equal funding request from each county</i> |
| Meherrin Regional Library | 185,838 | 202,676 | 17,838 | <i>Increased operational costs</i> |
| Mental Health | 70,450 | 81,239 | 10,789 | <i>Local Share</i> |
| Sheriff – Courthouse Security | 537,462 | 587,476 | 50,014 | <i>Salary initiative</i> |
| Sheriff-Inmate Work Force program | 120,462 | 140,710 | 20,248 | <i>Salary initiative</i> |
| Sheriff- Law Enforcement & Traffic Control | 2,714,428 | 3,081,734 | 367,306 | <i>Salary initiative & additional vehicle</i> |
| Sheriff – School Resource Officer | 302,188 | 354,047 | 51,859 | <i>Salary initiative</i> |
| VPI Extension Service | 81,364 | 84,436 | 3,072 | <i>Salary increase & convention funding request</i> |

Option 1: Budget Implications

| | |
|--|----------------------|
| Total Revenues | \$23,811,943 |
| Total Expenditures | (26,692,177) |
| General Fund Deficit | (\$2,880,234) |
| Real Estate Tax Impact (Cents per \$100)* | \$0.13 |

*Value of a \$0.01 increase on the real estate tax rate: \$229,368

Option 2: Anticipated Revenue Based on Level-Funding

| | |
|-------------------------------|---------------------|
| Revenue from Local Sources | \$19,488,570 |
| Revenue from the Commonwealth | \$3,985,873 |
| Total Revenue | \$23,474,443 |

Option 2: Level-Funding the Majority of Expenditures

| | |
|---|---------------------|
| Total Departmental General Expenditures | \$15,971,064 |
| Total Transfers To Other Funds (From General Fund) | 9,002,052 |
| Total Expenditures | \$24,973,116 |

List of Departments Not Level-Funded, Requiring Increases

| Department | FY20 Adopted Budget | FY21 Budget Request | Difference | Notes |
|-------------------------------|------------------------|------------------------|------------|--|
| Board of Supervisors | 218,615 | 226,743 | 8,128 | <i>Increase in stipends</i> |
| Auditor | 40,000 | 50,000 | 10,000 | <i>Increase due to cost of recent audits</i> |
| Commonwealth's Attorney | 645,166 | 667,835 | 22,669 | <i>Re-appropriation – part-time wages</i> |
| Line of Duty | 34,216 | 35,295 | 1,079 | <i>Re-appropriation - insurance</i> |
| Sheriff – E911 Communications | 998,379 | 1,044,377 | 45,998 | <i>NG911 maintenance</i> |
| Solid Waste Management | 961,130 | 972,544 | 11,414 | <i>Brodnax Convenience Center</i> |
| Maintenance Administration | 303,736 | 324,337 | 20,601 | <i>Re-appropriation – property insurance</i> |

Option 2: Budget Implications

| | |
|--|--------------------|
| Total Revenues | \$23,474,443 |
| Total Expenditures | (24,973,116) |
| General Fund Deficit | (1,498,673) |
| Real Estate Tax Impact (Cents per \$100)* | \$0.07 |

*Value of a \$0.01 increase on the real estate tax rate: \$229,368

Additional Budget Considerations

- Brunswick County Public School's Budget Request
- VACORP Insurance Renewal
- Health Insurance Renewal
- Building and Zoning Permit Fee Increased Proposal

FY21 Brunswick County Capital Improvement Project Budget

Dr. Woolridge presented Capital Improvement Project Plan requests:

| Department | FY21 | FY22 | FY23 | FY24 | FY25 |
|--|-------------|-------------|-------------|-------------|-------------|
| Animal Control <i>(New Shelter)</i> | | | | | 225,000 |
| Building Inspection <i>(New Software)</i> | 56,695 | | | | |
| Commonwealth's Attorney <i>(Office renovations)</i> | | 25,000 | | | |
| Albertis S. Harrison Courthouse <i>(HVAC & Surveillance System)</i> | 206,187 | | | | |
| Economic Development <i>(Demolition of South Brunswick School)</i> | 561,840 | | | | |
| Economic Development <i>(Stonewall Industrial Park)</i> | | 4,100,000 | 300,000 | 1,970,000 | |
| Emergency Services <i>(Parking Lot)</i> | 54,075 | | | | |
| Meherrin Regional Library <i>(HVAC & Building Renovations)</i> | 147,079 | 26,000 | | | |
| Solid Waste Management | 307,745 | | | 211,000 | |

| | | | | | |
|--|---------|--------|--------|--------|--------|
| <i>(Commercial Pressure Washer & Refuse Vehicles)</i> | | | | | |
| Facilities & Grounds <i>(Conference Center Parking Lot)</i> | 116,700 | | | | |
| VDOT Road Projects <i>(Local Share)</i> | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |

Capital Improvement Plan – Sources of Funding

| | FY21 | FY22 | FY23 | FY24 | FY25 |
|--|-------------|-------------|-------------|-------------|-------------|
| Total Projects | 1,475,321 | 4,176,000 | 325,000 | 2,206,000 | 250,000 |
| Use of General Fund Balance – Animal Control, Building Inspection, Commonwealths’ Attorney Albertis S. Harrison Courthouse, Emergency Services, Library, VDOT Road Projects | 605,736 | 76,000 | 25,000 | 25,000 | 250,000 |
| 8-Year Debt- Solid Waste Management | 307,745 | | | 211,000 | |
| 20-Year Debt- Economic Development | 561,840 | 4,100,000 | 300,000 | 1,970,000 | |

Next Steps

The Board requested the following items below during the next budget work session:

- The cost savings associated with closing each school
- The cost savings relative to staffing and/or transportation in closing each school.
- Analysis of revenue that would be received on increasing building and zoning permit fees.

Re: Adjourn

Upon a motion by Mr. Zubrod, seconded by Dr. Seward, and unanimously carried, the Board adjourned to Tuesday, March 17, 2020, at 6:30 p.m. for a budget work session. The meeting will be held in the Board Room of the County Government Building, located at 228 N. Main Street, Lawrenceville, Virginia.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None.

Hon. Dr. Barbara Jarrett-Harris, Chair

Charlette T. Woolridge, Ph.D., Clerk