

VIRGINIA: AT A REGULAR MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD WEDNESDAY, FEBRUARY 19, 2020, IN THE BOARD ROOM OF THE BRUNSWICK COUNTY GOVERNMENT BUILDING

PRESENT: HON. DR. BARBARA JARRETT-HARRIS, CHAIR, HON. JOHN W. ZUBROD, VICE-CHAIR, HON. BERNARD L. JONES, SR., HON. DR. ALFONZO R. SEWARD, HON. WELTON TYLER, BOARD OF SUPERVISOR MEMBERS; DR. CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR/CLERK; PAUL C. JACOBSON, COUNTY ATTORNEY; LESLIE R. WEDDINGTON, ASSISTANT COUNTY ADMINISTRATOR/ DEPUTY CLERK/RECORDER OF MINUTES

Re: Closed Meeting – 6:30 p.m.

Upon a motion by Dr. Seward, seconded by Mr. Zubrod, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia convened in Closed Meeting to discuss the following matters under:

- 2.2-3711.A.7: Consultation with legal council regarding specific legal matters that require legal advice.

Ayes: Seward, Tyler, Zubrod, Harris; Nays: None

Reconvene in Open Meeting

Upon a motion by Dr. Seward, seconded by Mr. Zubrod, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia reconvened in Open Meeting.

WHEREAS, the Board of Supervisors of Brunswick County, Virginia (“Board”), convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that to the best of each member’s knowledge

(i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and

(ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

WILL EACH MEMBER NOW SO CERTIFY:

Mr. Seward: Aye
Mr. Tyler: Aye
Mr. Zubrod: Aye
Mrs. Harris: Aye

Re: Invocation and Pledge of Allegiance

Chair Harris invited anyone in the audience who would like to participate in the invocation with the Board members to please stand and join them. Supervisor Tyler gave the Invocation and Pledge of Allegiance.

Re: Approval of Agenda

Upon a motion by Mr. Tyler, seconded by Mr. Jones, and unanimously carried, the Board approved the agenda with the following change:

Move after Approval of Agenda
RiverStreet Networks

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Re: Approval of Minutes

Upon a motion by Mr. Jones, seconded by Dr. Seward, and unanimously carried, the Board approved the following minutes:

- January 15, 2020 – Regular Meeting minutes
- January 29, 2020 – Adjourned Meeting

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

RiverStreet Networks

Mr. Robert Taylor, Director of Business Development, gave an overview of RiverStreet Networks and their broadband implementation for Brunswick County. RiverStreet Networks has been awarded \$32,140,402 in Connect America Funds (CAF).

Brunswick County CAF II Build Details

County/ City	Area	10 Year Model Support	Project Year	Start Year	Locations	Average \$/ Location	Route Miles	Cost/ Mile
Brunswick	East	\$4,754,435	5	2023	1,772	\$2,683	307.35	\$29,662

Upon a motion by Mr. Zubrod, seconded by Mr. Jones, and unanimously carried, the Board approved RiverStreet Newtworks to move forward with their project.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Re: Virginia Department of Transportation

Mr. Tommy Johnson, Residency Administrator, presented the monthly report as follows:

Maintenance Forces

- Machined various National Highway System (NHS) routes and hauled stone as needed.
- Checked various routes for maintenance and safety issues.
- Performed litter patrol on various routes.
- Machined shoulders on various primary routes.
- Performed brush cutting and tree limbing on various routes.
- Performed pothole patching on various routes.
- Performed ditching operations on various routes.

Mr. Johnson reported on the following projects:

- Route 630, Waqua Creek Road Bridge Update. The south abutment is complete. Work continues on the north abutment for bridge replacement.
- Route 46, Christanna Highway over Route 58 Bridge Update. The staging area is set up for fabrication of new span for bridge repairs. Structural steel

shop drawings have been approved. The contractor is waiting for the steel delivery.

- Route 58, Governor Harrison Parkway over Tobacco Heritage Trail: The contractor has erected scaffolding and started work on bridge repairs.

Re: Brunswick County Public Schools Monthly Report

FY20 School Budget Tracking Report

Mrs. Parcilla Salley, Director of Finance, presented an overview of the schools monthly financial report. This was provided for the Board's information. See attached report.

FY20 Additional Appropriations

Mrs. Salley stated that Brunswick County Public Schools is requesting approval of the following appropriations:

Child Nutrition FY20 State Lunch Reimbursement	
Brunswick High School	\$2,642.03
James Solomon Russell Middle School	\$2,235.57
Meherrin-Powellton Elementary	\$2,133.96
Red Oak-Sturgeon Elementary	\$1,422.64
Totaro Elementary	\$1,727.49
Total	\$10,161.69

Child Nutrition FY20 State Breakfast Incentive Reimbursement	
Brunswick High School	\$318.55
James Solomon Russell Middle School	\$269.54
Meherrin-Powellton Elementary	\$208.28
Red Oak-Sturgeon Elementary	\$171.53
Totaro Elementary	\$257.28
Total	\$1,225.18

- YDAPP Grant #379 \$250.00

Upon a motion by Mr. Tyler, seconded by Mr. Jones, and unanimously carried, the Board approved the appropriations in the amount of \$11,636.87

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Re: Presentations

Recognition of Retirement of Jay J. Drumgold, Refuse Collector

The Board recognized Jay J. Drumgold on his retirement with seventeen years of dedicated service as Refuse Collector for the Department of Solid Waste.

Recognition of Retirement of Ella Ridley, Director of Solid Waste

The Board recognized Ella Ridley on her retirement with fifteen years of dedicated service as the Director of Solid Waste.

Re: Department/Agency Presentations

300th Anniversary

The Brunswick County 300th Anniversary Committee rang the Historic Courthouse bell and presented a birthday cake to the Board of Supervisors and citizens in recognition of the County's 300th Anniversary.

Re: Citizen Comments

The Chair opened the citizen comment period and advised that each citizen will be allotted three (3) minutes to speak. The following citizens spoke:

- Tiquan Goode – Thanked the Board of Supervisors for the opportunity to attend and participate in Brunswick Stew Day at the General Assembly 2020.
- Dixie Walker, Tourism Coordinator – Announced the Brunswick Stew Tour Launch Ceremony will be held on Saturday, February 22, 2020, 11:00 a.m. – 1:00 p.m. at the Brunswick County Conference Center. The public is invited and encouraged to attend.

Re: Consent Calendar of Reports

Upon a motion by Mr. Jones, seconded by Mr. Tyler, and unanimously carried the Board acknowledged receipt of the following reports:

- Industrial Development Authority, January 14, 2020, meeting minutes
- Roanoke River Service Authority, November 26, 2019, meeting minutes

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Re: Finance Director's Report

Approval of Disbursements

Mrs. Reekes presented disbursements as follows:

- System checks dated January 16, 2020, in the amount of \$698,656.00
- System checks dated January 22, 2020 in the amount of \$2,130.00
- System checks dated January 28, in the amount of \$103,914.68
- System checks dated January 30, 2020, in the amount of \$1,303.60
- System checks dated January 31, 2020, in the amount of \$26,246.73
- System checks dated February 12, 2020, in the amount of \$172,240.96
- System checks dated February 19, 2020, in the amount of \$233,718.87
- System checks dated February 20, 2020, in the amount of \$561,353.88

Upon a motion by Mr. Jones, seconded by Mr. Zubrod, and unanimously carried, the Board approved disbursements in the amount of \$1,799,564.72 as presented.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

FY20 Fiscal Report

Upon a motion by Mr. Jones, seconded by Dr. Seward, and unanimously carried, the Board made the following appropriations:

- Appropriated \$28,000 from the FY20 Courthouse Maintenance fund balance to the FY20 Courthouse Maintenance departmental budget.
- Appropriated \$1,500 in sponsorships received of Robinson, Farmer, Cox Associates to the FY20 Tourism departmental budget for Brunswick County Stew Day at the Capitol.
- Appropriated \$7,500 in grant proceeds received of the Virginia Department of Emergency Management to the FY20 Department of Emergency Management fund.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Re: Planning Director's Report

Schedule Public Hearing - Comprehensive Plan Amendment Case #20-003, Proposed Amendment to Section 4.5 Transportation - Roads and Multimodal Facilities of the Brunswick County, VA Comprehensive Plan 3037

Mr. George E. Morrison, III, Director of Planning, stated that the proposed Comprehensive Plan amendment would update the plan to incorporate the 2045 Rural Long-Range Transportation Plan prepared by the Southside Planning District Commission, County staff and the Virginia Department of Transportation (VDOT). Additionally, the amendment would also incorporate the U.S. 58 Arterial Preservation Plan, prepared by VDOT, that covers Brunswick and Mecklenburg counties to ensure safety and preserve the capacity of the U.S. 58 corridor.

Mr. Morrison stated that the Planning Commission will conduct a public hearing on the proposed amendment at their March 10, 2020, meeting. At the conclusion of the public hearing, the Planning Commission will make a recommendation to the Board.

Upon a motion by Mr. Jones, seconded by Dr. Seward, and unanimously carried, the Board authorized the advertisement of a public hearing on Comprehensive Plan Amendment Case #20-003 for the March 2020, regular meeting.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Re: New Business

Brunswick County Board of Supervisors Vision for 2035

The Board conducted a retreat on January 10-11, 2020, and reviewed the Board's Vision for 2035.

Upon a motion by Mr. Jones, seconded by Mr. Tyler, and unanimously carried the Board reaffirmed the Board of Supervisors Vision for 2035.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Department of Solid Waste

Upon a motion by Mr. Tyler, seconded by Mr. Jones, and unanimously carried the Board approved the SCS Engineering Convenience Center Settlement Agreement. The parties to this Settlement Agreement acknowledge the settlement of dispute between the County and SCS that has arisen regarding design and preparation of construction drawings for a Convenience Center for disposal of waste and recycling materials at a location on Evans Creek Road, Brodnax, Virginia (the "Dispute") agree, without assigning liability or responsibility, to settle any and all claims County may have against SCS regarding the aforementioned Dispute

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Parking Request – River City Construction, Inc.

Ms. Leslie R. Weddington, Assistant County Administrator, stated that River City Construction, Inc. is replacing utility poles in collaboration with Duke Energy and Mecklenburg EMC. As a result, they are requesting to use county owned property located off of Gasburg Road, identified as Tax Map 101 Parcel 12I, for a period of 3 months to store utility poles and to park their trucks while working on the project. Once the project is completed, River City Construction will place gravel and any necessary treatments to restore the quality of the property.

Upon a motion by Mr. Zubrod, seconded by Mr. Tyler, and unanimously carried, the Board approved River City Construction, Inc.'s request to use the property as stated.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Re: Appointments

Brunswick County Planning Commission

Upon a motion by Mr. Jones, seconded by Mr. Zubrod, and unanimously carried, the Board appointed Leanne Fiorentino to the Planning Commission to fill an unexpired term representing the Red Oak Election District.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Brunswick County Litter Control

This matter was continued.

South Central Workforce Development Board of Directors/CLEO

Upon a motion by Mr. Jones, seconded by Mr. Tyler, and unanimously carried, the Board recommended Sylvia Allen, Brunswick Times Gazette, for appointment to the South Central Workforce Development Board of Directors for a two (2) year term.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Tourism Advisory Committee

Upon a motion by Mr. Tyler, seconded by Dr. Seward, and unanimously carried, the Board appointed Katrina Newsome to the Tourism Advisory Committee representing the Powellton Election District.

Re: Adjourn

Upon a motion by Mr. Zubrod, seconded by Dr. Seward, and unanimously carried, the Board adjourned until Saturday, February 22, 2020, at 11:00 a.m. for the Brunswick Stew Launch Ceremony at the Brunswick County Conference Center.

Hon. Dr. Barbara Jarrett Harris, Chair

Charlette T. Woolridge, Ph.D., Clerk