

VIRGINIA: AT A REGULAR MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD WEDNESDAY, JANUARY 15, 2020, IN THE BOARD ROOM OF THE BRUNSWICK COUNTY GOVERNMENT BUILDING

PRESENT: HON. DR. BARBARA JARRETT-HARRIS, CHAIR, HON. JOHN W. ZUBROD, VICE-CHAIR, HON. BERNARD L. JONES, SR., HON. DR. ALFONZO R. SEWARD, HON. WELTON TYLER, BOARD OF SUPERVISOR MEMBERS; DR. CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR/CLERK; PAUL C. JACOBSON, COUNTY ATTORNEY; LESLIE R. WEDDINGTON, ASSISTANT COUNTY ADMINISTRATOR/ DEPUTY CLERK/RECORDER OF MINUTES

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**Re: Closed Meeting – 6:30 p.m.**

Upon a motion by Mr. Zubrod, seconded by Mr. Jones, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia convened in Closed Meeting to discuss the following matters under:

- 2.2-3711. A.1: Discussion, consideration of prospective candidates for employment.
- 2.2-3711.A.3: Discussion or consideration of the acquisition of real property for a public purpose where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

### **Reconvene in Open Meeting**

Upon a motion by Mr. Zubrod, seconded by Mr. Jones, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia reconvened in Open Meeting.

**WHEREAS**, the Board of Supervisors of Brunswick County, Virginia (“Board”), convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and,

**WHEREAS**, Section 2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby certifies that to the best of each member’s knowledge

- (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and
- (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

**WILL EACH MEMBER NOW SO CERTIFY:**

Mr. Jones: Aye  
Mr. Seward: Aye  
Mr. Tyler: Aye  
Mr. Zubrod: Aye  
Mrs. Harris: Aye

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**Re: Invocation and Pledge of Allegiance**

Chair Harris invited anyone in the audience who would like to participate in the invocation with the Board members to please stand and join them. Chair Harris gave the Invocation and Pledge of Allegiance.

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**Re: Approval of Agenda**

Upon a motion by Mr. Jones, seconded by Mr. Zubrod, and unanimously carried, the Board approved the agenda with the following additions and deletions:

Add Under Department/Agency Presentations  
Relocation of Fort Christanna Historical Highway Marker

Add under New Business  
Brunswick County Airport Upgrades

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

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**Re: Approval of Minutes**

Upon a motion by Mr. Jones, seconded by Mr. Zubrod, and unanimously carried, the Board approved the following minutes:

- December 11, 2019 – Regular Meeting minutes

- January 2, 2020 – Organizational Meeting minutes

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

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**Re: Virginia Department of Transportation**

Mr. Tommy Johnson, Residency Administrator, presented the monthly report as follows:

Maintenance Forces

- Performed ditching operations on various routes.
- Performed pothole patching on various routes.
- Checked various routes for maintenance and safety issues.
- Machined, hauled stone, and applied dust control on various National Highway System (NHS) routes as needed.
- Performed litter patrol on various routes.

Mr. Johnson reported on the following project:

- Route 630, Waqua Creek Road Bridge Update. Work on the south abutment continues for bridge replacement.
- Route 46, Christanna Highway over Route 58 Bridge Update: The staging area is set up for fabrication of new span for bridge repairs.
- Route 58, Governor Harrison Parkway over Tobacco Heritage Trail: The contractor has started to mobilize and work will begin later part of January 2020.

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**Re: Brunswick County Public Schools Monthly Report**

**FY20 School Budget Tracking Report**

Mrs. Parcilla Salley, Director of Finance, presented an overview of the schools monthly financial report. This was provided for the Board's information. See attached report.

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**Re: Department/Agency Presentations**

**Brunswick Stew Tour Logo**

Ms. Dixie Walker, Tourism Coordinator, presented the logo for the Brunswick Stew Tour for the Board's consideration.



Ms. Walker stated that the Brunswick Stew Tour will launch on Saturday, February 22, 2020. The Brunswick Stew Tour is an all-inclusive tour that highlights Brunswick stew from various perspectives, with commitments from county businesses to attract tourist to Brunswick County. Tourist will engage in unique experiences that can only be found on the tour.

Upon a motion by Mr. Jones, seconded by Mr. Zubrod, and unanimously carried, the approved the Brunswick Stew Tour logo.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

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**Relocation of Fort Christanna Historical Highway Marker**

Mr. Bobby Conner, Fort Christanna Site Committee, stated that he and Dixie Walker, Tourism Coordinator, met with Virginia Department of Transportation (VDOT) representatives regarding the relocation of the Fort Christanna Historical Highway Marker and they recommend placement of the marker at the northern end of Christanna Highway (Highway 46 Bridge), over the Meherrin River.

Upon a motion by Mr. Zubrod, seconded by Mr. Jones, and unanimously carried, the Board approved the relocation of the Fort Christanna Historical Highway Marker to the northern end of the Christanna Highway (Highway 46 Bridge) over the Meherrin River.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

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**Re: Citizen Comments**

The Chair opened the citizen comment period and advised that each citizen will be allotted three (3) minutes to speak. No citizens spoke.

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**Re: Consent Calendar of Reports**

Upon a motion by Mr. Jones, seconded by Mr. Tyler, and unanimously carried the Board acknowledged receipt of the following reports:

- Brunswick County Airport Commission, November 25, 2019, meeting minutes

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

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**Re: Finance Director's Report**

**Approval of Disbursements**

Mrs. Reekes presented disbursements as follows:

- System checks dated December 13, 2019, in the amount of \$480.00
- System checks dated December 13, 2019(B), in the amount of \$40,000.00
- System checks dated December 20, 2019, in the amount of \$176,043.85
- System checks dated January 9, 2020, in the amount of \$78,103.70
- System checks dated January 15, 2020, in the amount of \$1,668,412.28
- System checks dated January 16, 2020, in the amount of \$204,817.94

Upon a motion by Mr. Tyler, seconded by Mr. Jones, and unanimously carried, the Board approved disbursements in the amount of \$2,167,857.77 as presented.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

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**Disposal of Surplus Property**

Mrs. Reekes stated that Brunswick Emergency Management Services will acquire a new ambulance by March 2020. The existing 2012 Chevrolet Ambulance is unusable or obsolete, and staff recommends sale of the vehicle by sealed bid.

Upon a motion by Mr. Tyler, seconded by Mr. Jones, and unanimously carried the Board declared the 2012 Chevrolet Ambulance as surplus property and authorized the advertisement of the sale by sealed bid.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

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**Re: County Attorney's Report**

**Resolution Accepting Conveyance of Real Property from the Brunswick County School Board**

Upon a motion by Mr. Zubrod, seconded by Mr. Tyler, and unanimously carried, the Board adopted the following resolution accepting the conveyance of real property from the Brunswick County School Board:

WHEREAS, the Board of Supervisors of Brunswick County, Virginia (the "Board") has previously determined that it is in the best interests of the Board and the citizens of Brunswick County (the "County") to receive title to two parcels of real property from the Brunswick County School Board (the "School Board"); and

WHEREAS, the two parcels are specifically described as approximately 2.24 acres of real property described as Parcel 5A on a survey plat dated May 24, 2004 (the "2004 Survey") (also known as Tax Map Parcel 52A8-(2)-5-1B), which property at the time included an old primary school building (the "Old Primary School Property") and approximately 1.66 acres real property described as Parcel 5B on the 2004 Survey (also known as Tax Map Parcel 52A8-(2)-5-1B), such Parcel 5B at the time having been used by the School Board as a maintenance work station, office and storage facility (the "Maintenance Building Property"); and

WHEREAS, the School Board has adopted a resolution to affirm and clarify previous resolutions and authorizing the officers, representatives and agents of the School Board to take further actions as may be necessary to clarify and complete the conveyance of the Old Primary School Property and the Maintenance Building Property (together, the "Property") from the School Board to the County; and

WHEREAS, a copy of the proposed deed for the conveyance of the Maintenance Building Property has been presented to the Board.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby confirms that it is in the best interests of the Board and the citizens of the County for the Board to receive title to both the Old Primary School Property and the Maintenance Building Property for no consideration, hereby approves the form of the deed to the Maintenance Building Property, and authorizes and directs the County Administrator and the Chairman of the Board, acting alone or together, to take such actions as are necessary or expedient in their sole discretion so to do, including without limitation, the acceptance of deeds to the Old Primary School Property and the Maintenance Building Property, and the execution and delivery of such other documents as either deems necessary to implement the purposes and intent of this resolution.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

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**Re: New Business**

**Resolution – Equal Taxing Authority**

Upon a motion by Mr. Tyler, seconded by Mr. Seward, and unanimously carried, the adopted the following resolution to support equal taxing authority for counties:

WHEREAS, under the Code of Virginia county governments have less authority to raise revenues to meet their responsibilities than do cities and towns, and

WHEREAS, limitations on counties' ability to raise revenues from diverse sources result in an over-reliance on real property taxes to fund basic services of local government; and

WHEREAS, counties are limited in their ability to raise revenues from meals, cigarette, transient occupancy, and admissions taxes that are available to cities and towns; and

WHEREAS, providing counties equal taxing authority merely provides local boards of supervisors the ability to levy the same taxes that may already be imposed by city councils; and

WHEREAS, county governments have the same responsibility as cities for the funding of and meeting state requirements for core services, such as K-12 education, public safety, social services, and public health; and

WHEREAS, relying too heavily on one source of revenue leaves counties vulnerable to downturns in the real estate market and population shifts; and

WHEREAS, additional tools to raise revenues would allow counties options to invest the necessary additional funds to respond to modern-day challenges, such as enhancing election cybersecurity; providing mental health treatment in jails; addressing substance abuse; maintaining vital infrastructure, such as water and sewer systems; and implementing Next-Generation 911 technology; and

WHEREAS, state enabling legislation is required to provide counties with this additional taxing authority; and

WHEREAS, each locality is best positioned to determine the appropriate mix of revenue sources to meet local needs;

NOW THEREFORE, the Board of Supervisors of Brunswick County does hereby resolve and express its support and desire for the Virginia General Assembly to enact such legislation as is necessary to authorize Virginia counties to exercise additional taxing authority equal to that of cities and towns.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

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**Personnel – Brunswick Emergency Medical Services**

Upon a motion by Mr. Zubrod, seconded by Mr. Tyler, and unanimously carried the Board hired the following personnel for the Department of Emergency Medical Services, pending a successful physical and background check:

- Wayne Zachary Cousins
- Cierra Elizabeth King
- Leslie Elisabeth Phillips

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

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**Brunswick County Airport Upgrades**

Upon a motion by Mr. Zubrod, seconded by Mr. Jones, and unanimously carried, the Board appropriated \$50,000.00 from the undesignated fund balance to install electrical upgrades, expand water service and provide fencing at the Brunswick County Airport.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None



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**Re: Appointments**

**Brunswick County of Zoning Appeals**

Upon a motion by Dr. Seward, seconded by Mr. Jones, and unanimously carried, the Board appointed Deborah H. Davis to the Board of Zoning Appeals for a five (5) year term representing the Sturgeon Election District.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

Upon a motion by Mr. Jones, seconded by Dr. Seward, and unanimously carried, the Board appointed Hercule Clark to the Board of Zoning Appeals to fill an unexpired term representing the Totaro Election District.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

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**Brunswick County Planning Commission**

Upon a motion by Mr. Tyler, seconded by Dr. Seward, and unanimously carried, the Board appointed Monica McMillan to the Planning Commission for a four (4) year term representing the Powellton Election District.

Ayes: Jones, Seward, Tyler, Zubrod, Harris; Nays: None

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**Brunswick County Industrial Development Authority**

Upon a motion by Dr. Seward, seconded by Mr. Zubrod, and unanimously carried, the Board appointed Alfreda Reynolds to the Industrial Development to fill an unexpired term representing the Totaro Election District.

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**South Central Workforce Development Board of Directors/CLEO**

This matter was continued.

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**Tourism Advisory Committee**

This matter was continued.

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**Re: Adjourn**

Upon a motion by Mr. Zubrod, seconded by Mr. Jones, and unanimously carried, the Board adjourned until Wednesday, January 29, 2020, at 6:30 p.m.

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Hon. Dr. Barbara Jarrett Harris, Chair

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Charlette T. Woolridge, Ph.D., Clerk