

VIRGINIA: AT AN ADJOURNED MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD THURSDAY, MARCH 14, 2019, IN THE BOARD ROOM OF THE BRUNSWICK COUNTY GOVERNMENT BUILDING

PRESENT: HON. BARBARA JARRETT-HARRIS, CHAIR, HON. JOHN W. ZUBROD, VICE-CHAIR, HON. FREDERICK A. HARRISON, SR., HON. BERNARD L. JONES, SR., HON. WELTON TYLER, BOARD OF SUPERVISOR MEMBERS, DR. CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR/CLERK, LESLIE R. WEDDINGTON, ASSISTANT COUNTY ADMINISTRATOR/DEPUTY CLERK/RECORDER OF MINUTES

ALSO PRESENT: FLOYD A. MOORE, CHAIR, TIMOTHY PURYEAR, VICE-CHAIR, ELIZABETH BURNS, DR. CAROLYN JONES, SCHOOL BOARD MEMBERS, DR. KRISTY SOMERVILLE-MIDGETTE, DIVISION SUPERINTENDENT, DR. JERRY V. CONGLETON, ASSISTANT SUPERINTENDENT

ABSENT: ROY WARWICK, SCHOOL BOARD MEMBER

Re: Call to Order – 6:30 p.m.

Chair Harris called the Board of Supervisors meeting to order.

Chair Moore called the School Board meeting to order.

Re: Approval of Agenda

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board approved the agenda as presented.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Upon a motion by Ms. Burns, seconded by Dr. Jones, and unanimously carried, the School Board approved the agenda as presented.

Ayes: Puryear, Burns, Jones, Moore; Nays: None

Re: Budget Work Session

FY20 Brunswick County Public School Budget

Dr. Kristy Somerville-Midgette, Division Superintendent, gave an overview of the public school's proposed FY20 budget. Dr. Midgette stated that the school's proposed FY20 budget will focus on the following:

- School Improvement and Accreditation
- High Quality Personnel Retention and Recruitment
- Improved Operational Infrastructure and Resources

Dr. Midgette stated that the proposed FY20 expenditures includes the following:

- 5% Salary Increase and Employee Step Correction
- Reclassifying Personnel (Under Review)
- Structured Reading Program (Elementary)
- Reading and Science Textbook Adoption Year
- Instructional and Academic Coaches
- Professional Development
- Facilities Study

The school's total budget request for FY20 is \$8,298,549, which is \$2,618,714 more than the FY19 budget.

Dr. Midgette further stated that once the ADM numbers are finalized on March 29, 2019, additional funds may be available in the current fiscal year budget to cover some of the one-time costs proposed in the FY20 budget.

It was a consensus of the Board of Supervisors and the School Board to meet again on April 2, 2019, to discuss the proposed school board budget further.

Re: School Board Adjourn

Upon a motion by Mr. Puryear, seconded by Mr. Jones, and unanimously carried, the School Board adjourned.

Re: Budget Work Session

FY20 Brunswick County Operating Budget

Dr. Charlette T. Woolridge, County Administrator, presented FY20 General Fund anticipated revenues as follows:

Revenue from Local Sources	\$18,817,998
Revenue from the Commonwealth	\$3,986,873
Total Revenue	\$22,804,871

Note: The Virginia Department of Taxation made an error in the tax-exempt status of several large taxpayers. The total refund amount of \$416,384.51 must be reclaimed from the County. Of that amount \$307,814.55 will be recovered in FY19 and \$108,569.96 will be recovered in FY20. This reduction in revenues has been accounted for in the totals above.

Dr. Woolridge stated that the Finance Committee is offering two options to fund expenditures as follows:

Option 1: Expenditures Based on Total Departmental Requests

Total Departmental General Fund Budget Requests*	\$16,246,264
Total Transfers To Other Funds (From General Fund)	9,988,977
Total Expenditures	\$26,235,241

*Represents total budget requests by departments.

Option 1 will result in a deficit in the amount of \$3,430,370. See below:

Total Revenues	\$22,804,871
Total Expenditures*	(26,235,241)
General Fund Deficit	(\$3,430,370)

Option 2: Expenditures Based on Finance Committee's Recommendation

Total Departmental General Expenditures	\$15,415,711
Total Transfers To Other Funds (From General Fund)	7,660,391
Total Expenditures	\$23,076,102

Option 2 will result in a deficit in the amount of \$492,231. See below:

Total Revenues	\$22,804,871
Total Expenditures	(23,076,102)
3% Salary Increase*	(221,000)
General Fund Deficit	(\$492,231)

*Represents total cost of a 3% salary increase for all County & Social Services employees, and Constitutional Officers and their employees.

Expenditures Option Recommendation and Other Budget Considerations

Dr. Woolridge stated that the Finance Committee recommends Option 2:

Expenditures Based on Finance Committee's Recommendation. However, there are other budget considerations below that will have fiscal implications:

- VACORP Property & Casualty Insurance Renewal- The renewal amount will be available in March.
- Board of Supervisors proposed salaries, effective January 1, 2020- The Finance Committee reviewed VACo's Salary Survey 2018 to recommend salary of Board of Supervisors as follows:
 - Chair: \$8,500
 - Vice-Chair: \$7,700
 - Member: \$7,300
- Brunswick County Public Schools :
 - Feasibility Study Results
 - Salary Increases
 - Step Correction and 3% Increase - \$534, 801 (Step Adjustment) and \$524,084 (3% Increase). Total \$1,058,885.
 - Salary scale adjustments (Clerks-CO \$62,880 and Bus Driver Daily Rate \$118,165 - \$181,045
- School Construction Debt Service Fund - The fund will be depleted in FY20. Additional funding will be needed each year to account for total debt

expenditures accounted for in this fund. Funding is already included in the FY20 budget totals.

Budget Implications at March 14, 2019

Total General Fund Deficit at March 5 th	(\$492,231)
Other Budget Items*	40,768
Total General Fund Deficit at March 14th	(\$451,463)

*Other budget items:

- Additional revenue from the Compensation Board - \$15,000
- Reduction in cost of salary increase for DSS employees - \$36,000
- Additional expense account for newly appointed Circuit Court judge - \$2,105
- Increase in Board salaries, effective January 1, 2020 - \$8,127
 - Chair: \$8,500
 - Vice-Chair: \$7,700
 - Member: \$7,300

FY20 Brunswick County Capital Improvement Project Budget

Dr. Woolridge presented Capital Improvement Project Budget anticipated revenues as follows:

Revenue from the Federal Government*	\$183,163
Trade in value of (3) Roll-off trucks (1) Front End Loader truck	60,000
Total Revenue	\$243,163

*Represents anticipated grant revenue for the Alvis Road Housing Project.

Dr. Woolridge stated that the Finance Committee is offering two options to fund expenditures as follows:

Option 1: Expenditures Based on Total Departmental Requests

Alvis Road Housing Project	\$183,163
Solid Waste – Purchase Front End Loader Truck	270,000
Total Expenditures	\$453,163

Option 1 will result in a deficit in the amount of \$210,000. See below:

Total Revenues	\$243,163
Total Expenditures	(453,163)
Capital Improvement Projects Deficit*	(\$210,000)

*The projected Capital Projects Fund deficit is included in the General Fund deficit total previously discussed in Option 1 of the General Fund Budget.

Option 2: Expenditures Based on Level-Funding of Departments/Agencies

Alvis Road Housing Project	\$183,163
Total Expenditures	\$183,163

Option 2 will result in a deficit in the amount of \$0. See below:

Total Revenues	\$183,163
Total Expenditures	(183,163)
Capital Improvement Projects/Deficit	(\$0)

It was a consensus of the Board to accept the Finance Committee's recommendations of Option 2 for the General Fund Operating Budget Option 2 for Capital Improvement Projects Budget, and to schedule a joint meeting with the School Board on April 2, 2019, to further discuss the school's budget.

Re: Adjourn

Upon a motion by Mr. Jones, seconded by Mr. Harrison, and unanimously carried, the Board adjourned.

Hon. Barbara Jarrett-Harris, Chair

Charlette T. Woolridge, Ph.D., Clerk