

VIRGINIA: AT AN ADJOURNED MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD ON TUESDAY, MARCH 5, 2019, IN THE BOARD ROOM OF THE BRUNSWICK COUNTY GOVERNMENT BUILDING

PRESENT: HON. BARBARA JARRETT-HARRIS, CHAIR, HON. JOHN W. ZUBROD, VICE-CHAIR, HON. BERNARD L. JONES, SR., HON. WELTON TYLER, BOARD OF SUPERVISOR MEMBERS; DR. CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR/CLERK AND LESLIE R. WEDDINGTON, ASSISTANT COUNTY ADMINISTRATOR/ DEPUTY CLERK

ABSENT: HON. FRDERICK A. HARRISON, SR., BOARD OF SUPERVISOR MEMBER

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**Re: Call to Order**

Chair Harris called the meeting to order.

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**Re: Approval of Agenda**

Upon a motion by Mr. Zubrod, seconded by Mr. Jones, and unanimously carried, the Board approved the agenda as presented.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

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**FY20 Brunswick County Operating Budget**

Dr. Charlette T. Woolridge, County Administrator, presented FY20 General Fund anticipated revenues as follows:

Revenue from Local Sources	\$18,817,998
Revenue from the Commonwealth	\$3,986,873
<b>Total Revenue</b>	<b>\$22,804,871</b>

Note: The Virginia Department of Taxation made an error in the tax-exempt status of several large taxpayers. The total refund amount of \$416,384.51 must be reclaimed from the County. Of that amount \$307,814.55 will be recovered in FY19 and \$108,569.96 will be recovered in FY20. This reduction in revenues has been accounted for in the totals above.

Dr. Woolridge stated that the Finance Committee is offering two options to fund expenditures as follows:

Option 1: Expenditures Based on Total Departmental Requests

Total Departmental General Fund Budget Requests*	\$16,246,264
Total Transfers To Other Funds (From General Fund)	9,988,977
<b>Total Expenditures</b>	<b>\$26,235,241</b>

\*Represents total budget requests by departments.

Option 1 will result in a deficit in the amount of \$3,430,370. See below:

Total Revenues	\$22,804,871
Total Expenditures*	(26,235,241)
<b>General Fund Deficit</b>	<b>(\$3,430,370)</b>

Option 2: Expenditures Based on Finance Committee's Recommendation

Total Departmental General Expenditures	\$15,415,711
Total Transfers To Other Funds (From General Fund)	7,660,391
<b>Total Expenditures</b>	<b>\$23,076,102</b>

Option 2 will result in a deficit in the amount of \$492,231. See below:

Total Revenues	\$22,804,871
Total Expenditures	(23,076,102)
3% Salary Increase*	(221,000)
<b>General Fund Deficit</b>	<b>(\$492,231)</b>

\*Represents total cost of a 3% salary increase for all County & Social Services employees, and Constitutional Officers and their employees.

Expenditures Option Recommendation and Other Budget Considerations

Dr. Woolridge stated that the Finance Committee recommends Option 2: Expenditures Based on Finance Committee’s Recommendation. However, there are other budget considerations below that will have fiscal implications:

- VACORP Insurance Renewal – The renewal amount will be available in March.
- Board of Supervisors salary adjustments – To be effective January 1, 2020 when the new board assumes office.
- Brunswick County Public Schools :
  - Feasibility Study Results
  - Salary Increases
    - Step Correction and 3% Increase - \$534, 801 (Step Adjustment) and \$524,084 (3% Increase). Total \$1,058,885.
    - Salary scale adjustments (Clerks-CO \$62,880 and Bus Driver Daily Rate \$118,165 - \$181,045
  - These matters will be discussed with the School Board during the joint Board of Supervisors/School Board meeting on March 14, 2019.
- School Construction Debt Service Fund - The fund will be depleted in FY20. Additional funding will be needed each year to account for total debt expenditures accounted for in this fund. Funding is already included in the FY20 budget totals.

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**FY20 Brunswick County Capital Improvement Project Budget**

Dr. Woolridge presented Capital Improvement Project Budget anticipated revenues as follows:

Revenue from the Federal Government*	\$183,163
Trade in value of (3) Roll-off trucks (1) Front End Loader truck	60,000
<b>Total Revenue</b>	<b>\$243,163</b>

\*Represents anticipated grant revenue for the Alvis Road Housing Project.

Dr. Woolridge stated that the Finance Committee is offering two options to fund expenditures as follows:

Option 1: Expenditures Based on Total Departmental Requests

Alvis Road Housing Project	\$183,163
Solid Waste – Purchase Front End Loader Truck	270,000
<b>Total Expenditures</b>	<b>\$453, 163</b>

Option 1 will result in a deficit in the amount of \$210,000. See below:

Total Revenues	\$243,163
Total Expenditures	(453,163)
<b>Capital Improvement Projects Deficit*</b>	<b>(\$210,000)</b>

\*The projected Capital Projects Fund deficit is included in the General Fund deficit total previously discussed in Option 1 of the General Fund Budget.

Option 2: Expenditures Based on Level-Funding of Departments/Agencies

Alvis Road Housing Project	\$183,163
<b>Total Expenditures</b>	<b>\$183,163</b>

Option 2 will result in a deficit in the amount of \$0. See below:

Total Revenues	\$183,163
Total Expenditures	(183,163)
<b>Capital Improvement Projects/Deficit</b>	<b>(\$0)</b>

Next Steps

The Board requested the Finance Committee to provide the following items below during the next budget work session:

- Determine condition and repair cost of the existing front end loader truck identified for trade-in.
- Recommend salary adjustment for Board of Supervisors to be effective January 1, 2020.

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**Re: Adjourn**

Upon a motion by Mr. Jones, seconded by Mr. Zubrod, and unanimously carried, the Board adjourned to Thursday, March 14, 2019, at 6:30 p.m. for a joint school board meeting and budget work session. The meeting will be held in the Board Room of the County Government Building, located at 228 N. Main Street, Lawrenceville, Virginia.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None.

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Hon. Barbara Jarrett-Harris, Chair

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Charlette T. Woolridge, Ph.D., Clerk