

VIRGINIA: AT A REGULAR MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD WEDNESDAY, FEBRUARY 20, 2019, IN THE BOARD ROOM OF THE BRUNSWICK COUNTY GOVERNMENT BUILDING

PRESENT: HON. BARBARA JARRETT-HARRIS, CHAIR, HON. JOHN W. ZUBROD, VICE-CHAIR, HON. FREDERICK A. HARRISON, SR., HON. BERNARD L. JONES, SR., HON. WELTON TYLER, BOARD OF SUPERVISOR MEMBERS; DR. CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR/CLERK; PAUL C. JACOBSON, COUNTY ATTORNEY; LESLIE R. WEDDINGTON, ASSISTANT COUNTY ADMINISTRATOR/ DEPUTY CLERK/RECORDER OF MINUTES

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**Re: Call to Order – 7:30 p.m.**

Chair Harris called the meeting to order and welcomed all citizens in attendance.

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**Re: Invocation and Pledge of Allegiance**

Chair Harris invited anyone in the audience who would like to participate in the invocation with the Board members to please stand and join them. Supervisor Harris gave the Invocation and Pledge of Allegiance.

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**Re: Approval of Agenda**

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board approved the agenda with the following changes.

Move after Public Hearings

- FY18 Financial Report – Kristen Choate, Robinson Farmer Cox Associates
- Brunswick County Sheriff's Office Accreditation – Sheriff Joe McLaughlin, New Kent County
- Resolution of Appreciation – Gasburg Volunteer Fire Department and Central Lifesaving and Rescue
- Jazz on the Square

Add under Department/Agency Presentations

- Brunswick Byways Visitor Center Certification
- Agriculture and Timber Conference Update – Carthan Currin, Director of Economic Development

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

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**Re: Public Hearings**

**Rezoning Case #18-036 – Submitted by David and Essie Jones, to rezone the subject property from Agricultural (A-1) to Business (B-1)**

Mr. George E. Morrison, III, Director of Planning, stated that the applicants are requesting to rezone the subject property from Agricultural (A-1) to Business (B-1) to use the existing building located on the subject property as a multi-purpose building. The subject property is located on the west side of Liberty Road (State Road 634), approximately 900' feet north of the intersection of Old Stage Road (State Route 712) and Liberty Road, in the Sturgeon Magisterial and Election Districts.

The Planning Commission conducted a public hearing regarding this request at their February 12, 2019, meeting. No one spoke in opposition to the request. At the conclusion of the public hearing, the Planning Commission voted unanimously to recommend approval of the request.

The Chair opened the public hearing. No citizens spoke.

After providing all citizens an opportunity to express their views, the Chair closed the public hearing.

Upon a motion by Mr. Jones, seconded by Mr. Harrison, and unanimously carried, the Board approved Rezoning Case #18-025.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

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**Re: Presentations**

**FY19 Financial Report**

Mrs. Kristen Choate, Robinson, Farmer, Cox Associates, presented the findings in

the Brunswick County Financial Report Year Ended June 30, 2018. She reviewed the "Communication with Those Charged with Governance" letter, stating that there were no disagreements or difficulties with management in performing the audit. An unmodified opinion was issued on the financial statements, which reflects that the County's financial statements were fairly stated in accordance with generally accepted accounting principles.

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### **Brunswick County Sheriff's Office Accreditation**

Sheriff Joe McLaughlin, New Kent County, presented Sheriff Brian K. Roberts and the Brunswick County Sheriff's Office with a Certificate of Accreditation. He congratulated the Sheriff's Office for meeting the requirements as set forth by the Virginia Law Enforcement Professional Standards Commission to become an Accredited Agency.

The Board of Supervisors thanked the Sheriff and his staff for their diligent efforts to maintain accreditation since January 2007.

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### **Resolution of Appreciation**

Mr. David Blount, Gasburg Volunteer Fire Department, presented a resolution of appreciation to the Board of Supervisors. The resolution recognizes the Board for their financial comment to providing the best fire and emergency medical services to the citizens of Brunswick County.

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### **Jazz on the Square**

Chair Harris announced that a Jazz on the Square event will be held on Saturday, June 15, 2019. The event will be held on North Main Street on Courthouse Square. Various bands and performers will be in attendance. The event is free and open to the public and costs associated with the event will be borne by sponsors.

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**Re: Approval of Minutes**

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board approved the following minutes:

- January 16, 2019, Regular Meeting
- January 29, 2019, Joint School Board Meeting
- February 7, 2019, Joint Town of Lawrenceville Wastewater Committee Meeting

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

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**Re: Virginia Department of Transportation**

Mr. Tommy Johnson, Assistant Residency Administrator, presented the monthly report as follows:

Maintenance Forces

- Checked all routes for maintenance and safety issues.
- Machined and hauled stone on various routes as needed.
- Monitored and patched potholes on various routes as needed.
- Performed tree and brush removal operations on various routes.
- Ditching and pipe cleaning on various routes.
- Performed routine maintenance and litter patrol on various routes.

Mr. Johnson reported on the following projects:

- Route 644, Robinson Ferry Road. A repair method has been identified to stabilize the pier under the bridge. Robinson Ferry Road is closed between Highway 58, Governor Harrison Parkway, and Route 623, Diamond Grove Road. Work on the bridge is anticipated to be completed in September 2019 and the road will be reopened to traffic.

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**Re: Brunswick County Public Schools Monthly Report**

**FY19 School Budget Tracking Report**

Dr. Jerry V. Congleton, Assistant Superintendent, presented an overview of the schools monthly financial report. This was provided for the Board's information. See attached report.

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### **School Feasibility Study**

Mr. Joshua Bower, Crabtree, Rohrbaugh & Associates, presented an overview the proposed school feasibility study.

Upon a motion by Mr. Jones, seconded by Mr. Zubrod, and unanimously carried, the Board approved funding for the School Feasibility Study in the amount of \$30,000 from the undesignated fund balance.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

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### **Re: Department/Agency Presentations**

### **Economic Development Coordinating Council**

Mr. Robert F. Pecht, III, Chair of the Economic Development Coordinating Council (EDCC), provided an overview of the EDCC's projects stating:

- Supporting efforts to continue improving the Brunswick County school system is not only important to our Brunswick County children presently here but is also critically important to attracting new economic development to Brunswick County. We thank the Board of Supervisors for supporting the feasibility study for the Brunswick County Public School system.
- The presence of the Southside Virginia Community College campus in Brunswick County is a huge economic development asset. The new Student Center currently under construction in Alberta represents an additional major investment in Brunswick County by SVCC. We encourage efforts to increase awareness of the many opportunities available to Brunswick County citizens to attain valuable workforce credentials and to further their education.
- Lake Gaston constitutes a significant percentage of real estate tax revenues for Brunswick County and is a tremendous asset for the county. The availability of lake properties which allow short-term rentals is a factor that affects property values.
- Seek opportunities to strengthen infrastructure wherever possible throughout Brunswick County, not only with water and sewer but also with broadband and cell phone coverage. Coordinate efforts with other entities whenever possible.
- Saint Paul's College was throughout its history a very important part of Brunswick County and the closing of the College has left a huge void. The future

use of the property is of critical importance to the future of Brunswick County. We support that the County is forming a “task force” to address this important issue.

- We thank the Board for hiring a full-time person, Dixie Walker, dedicated to tourism efforts to keep the momentum going on tourism that has previously come only from dedicated volunteer efforts. Volunteer efforts for tourism are still greatly needed, and we encourage citizens to participate. We also encourage coordination of tourism efforts wherever possible.
- We support the efforts of Mike Dotti and the group of Brunswick County citizens studying the feasibility of forming a YMCA which would be under the umbrella of the Emporia YMCA. Improving quality of life is an important component of economic development.

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### **Brunswick Byways Visitor Center Certification**

Dr. Charlette T. Woolridge, County Administrator, stated that the Brunswick Byways Visitor Center has been identified as a Certified Tourist Information Center by the Virginia Tourism Corporation. Dr. Woolridge recognized Dixie Walker, Tourism Coordinator, and Carthan Currin, Director of Economic Development, for their work on obtaining the certification.

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### **Agriculture and Timber Conference Update**

Mr. Carthan Currin, Director of Economic Development, gave an update of the Agriculture and Timber Conference that was held on February 19, 2019, at the Brunswick County Conference Center. Mr. Currin stated that the conference was a huge success with 135 attendees. He thanked the Board of Supervisors, Secretary Bettina Ring, the committee and the corporate sponsors for their support.

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### **Re: Citizen Comments**

The Chair opened the citizen comment period and advised that each citizen will be allotted three (3) minutes to speak. The following citizens spoke:

- Wendy Wright, Brunswick Chamber of Commerce – Requested a donation for the Remote Area Medical (RAM) event that will be held on June 21-23, 2019 at Greenville High School.

Upon a motion by Mr. Zubrod, seconded by Mr. Jones, and unanimously carried, the Board approved the donation of \$2,000 to the Remote Area Medical (RAM) event to be held June 21-23, 2019, at Greenville High School.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

- Trina Taylor, VCU Massey Cancer Research and Resource Center – Stated that March is colorectal cancer month. She requested the Board to wear blue for their March regular meeting and invited them to a luncheon event on March 21, 2019, to increase awareness about screening measures and how to reduce the risk of colorectal cancer.

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#### **Re: Consent Calendar of Reports**

Upon a motion by Mr. Harrison, seconded by Mr. Zubrod, and unanimously carried, the Board acknowledged receipt of the following reports:

- Industrial Development Authority, January 8, 2019, Meeting Minutes
- Industrial Development Authority, January 17, 2019, Special Meeting Minutes
- Industrial Development Authority, January 23, 2019, Special Meeting Minutes

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

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#### **Re: Finance Director's Report**

##### **Approval of Disbursements**

Mrs. Keli Reekes, Director of Finance, presented disbursements as follows:

- System checks dated January 25, 2019, in the amount of \$1,171.83
- System checks dated January 31, 2019, in the amount of \$971.97
- System checks dated February 13, 2019, in the amount of \$146,157.95
- System checks dated February 20, 2019, in the amount of \$186,025.94
- System checks dated February 21, 2019, in the amount of \$28,691.29

Upon a motion by Mr. Jones, seconded by Mr. Zubrod, and unanimously carried, the Board approved disbursements in the amount of \$363,018.98 as presented.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

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**Re: Planning Director's Report**

**Schedule of a Public Hearing: Case #18-037, Amendment to Conditional Use Permit Planned Development Case #17-006 – Submitted by Patricia and Edward Crowling, to operate and maintain a wedding event and retreat venue in the Agricultural (A-1) Zoning District**

Mr. George E. Morrison, III, stated that the applicants are requesting to amend Conditional Use Planned Development Case #17-006 to use the existing home on the subject property for members of the wedding party to dress and prepare for the ceremony. Additionally, the home will be offered as a retreat during the weekend for those utilizing the barn facility. The subject property is located on the west side of Robinson Ferry Road (State Road 644), approximately 70' feet south of the intersection of Huckstep Road (State Route 663) and Robinson Ferry Road, in the Meherrin Magisterial and Election Districts. The Planning Commission conducted a public hearing regarding this request at their February 12, 2019, meeting. No one spoke in opposition to the request. At the conclusion of the public hearing, the Planning Commission voted unanimously to recommend approval of Case #18-037 and request the Board of Supervisors to schedule a public hearing for the March 20, 2019, regular meeting.

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board authorized the advertisement of a public hearing on Case #18-037 for the regular March 20, 2019, meeting.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None



**Re: New Business**

**Request for Proposals – Brunswick County Water Safety Council Boat Repower**

Supervisor Zubrod stated that Brunswick County solicited request for proposals for the purchase and installation of a new outboard engine and accessories for an existing 24' pontoon boat. Proposals were received from the following:

- Overby Marine Sales & Service, Inc.
- Kidd Brothers Marine

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board voted to accept the proposal from Kidd Brothers Marine for the installation of a new outboard engine and accessories for an existing 24' pontoon boat and also to use funds from the Lake Gaston Weed Control budget to cover the purchase and installation cost.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

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**Re: Appointments**

**Brunswick County Board of Zoning Appeals**

This matter was continued.

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**Industrial Development Authority**

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board reappointed William Ford to fill an unexpired term on the Industrial Development authority representing the Meherrin Election District.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

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**Local Board of Public Welfare**

This matter was continued.

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**Re: Adjourn**

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board adjourned to March 5, 2019, at 6:30 p.m., in the Board Room of the Brunswick County Government Building.

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Hon. Barbara Jarrett-Harris, Chair

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Charlette T. Woolridge, Ph.D., Clerk