

VIRGINIA: AT AN ORGANIZATIONAL MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD ON JANUARY 3, 2019, AT 5:30 P.M.

PRESENT: HON. BARBARA JARRETT-HARRIS, CHAIR, HON. JOHN W. ZUBROD, VICE-CHAIR, HON. FREDERICK A. HARRISON, SR., HON. BERNARD L. JONES, SR., HON. WELTON TYLER, BOARD OF SUPERVISORS MEMBERS; CHARLETTE T. WOOLRIDGE, PH.D., COUNTY ADMINISTRATOR/CLERK; LESLIE R. WEDDINGTON, ASSISTANT COUNTY ADMINISTRATOR/DEPUTY CLERK.

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Dr. Charlette T. Woolridge, County Administrator, called the meeting to order.

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**Re: Approval of Agenda**

Upon a motion by Mr. Jones, seconded by Mr. Harrison, and unanimously carried, the Board approved the agenda as presented.

Ayes: Harris, Harrison, Jones, Tyler, Zubrod; Nays: None

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**Re: Term of Office for Chairperson and Vice-Chairperson**

Upon a motion by Mr. Zubrod, seconded by Mrs. Harris, and unanimously carried, the Board approved the term of one (1) year for Chairperson and Vice-Chairperson.

Ayes: Harris, Harrison, Jones, Tyler, Zubrod; Nays: None

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**Re: Election of Chairperson**

Dr. Woolridge opened the floor for nominations for the position of Chairperson. Mr. Zubrod nominated Mrs. Harris. Hearing no further nominations, Dr. Woolridge declared the nominations closed. Dr. Woolridge presented the name of Barbara Jarrett-Harris for Chair.

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and carried, the Board elected Barbara Jarrett-Harris as Chair for 2019.

Ayes: Harris, Harrison, Jones, Tyler, Zubrod; Nays: None

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**Re: Election of Vice-Chairperson**

The Chair opened the floor for nominations for the position of Vice-Chair. Mr. Harrison nominated Mr. Zubrod. Mr. Tyler nominated Mr. Jones. Hearing no further nominations, the Chair declared the nominations closed. The Chair presented the name of John W. Zubrod for Vice-Chair.

Upon a motion by Mr. Harrison, seconded by Mr. Zubrod, and carried, Mr. Zubrod was elected Vice-Chairperson for 2019.

Ayes: Harrison, Zubrod, Harris; Nays: Jones, Tyler

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**Re: Establish Time, Day and Place of Regular Meeting**

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, the Board set its regular meetings for 7:30 p.m., with closed meeting to begin at 6:30 p.m., on the third Wednesday of each month, in the Board Room of the Brunswick County Government Building, with the exception of the month of December, during which the closed and regular meeting will be held on the second Wednesday at the same times and location. In accordance with Virginia State Code §15.2-1416, if the regularly scheduled meeting is cancelled the Board will meet on the fourth Wednesday at the same times and location.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

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**Re: Adoption of the Rules of the Board**

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board adopted the Rules of the Board as presented.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

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**Re: Appointment of Clerk and Deputy Clerk**

Upon a motion by Mr. Harrison, seconded by Mr. Zubrod, and unanimously carried, the Board appointed Charlette T. Woolridge, Ph.D. to serve as Clerk and Leslie R. Weddington to serve as Deputy Clerk for 2019.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

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**Re: Committee Appointments**

Upon a motion by Mr. Harrison, seconded by Mr. Zubrod, and unanimously carried, committee appointments remain the same from the previous year, with the exception of the Personnel Committee, which will consist of Supervisor Tyler and Supervisor Zubrod:

- Emergency Services Committee – Jones and Zubrod
- Facilities Committee – Harrison and Zubrod
- Finance Committee – Harris and Zubrod
- Personnel Committee – Tyler and Zubrod
- Solid Waste Committee – Jones and Tyler
- Technology – Jones and Zubrod
- Emergency Services Board – Jones
- Improvement Association Board of Directors – Harris
- Industrial Development Authority – Jones
- Lawrenceville-Brunswick Airport Committee – Jones
- South Central Workforce Development Board – Jones
- Virginia Association of Counties – Harris

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

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**Re: Approval of Minutes**

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board approved the minutes of the December 18, 2018, special meeting.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

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**Re: Adjourn**

Upon a motion by Mr. Tyler, seconded by Mr. Zubrod, and unanimously carried, the Board adjourned until January 16, 2019, at 6:30 p.m., in the Board Room of the Brunswick County Government Building.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

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Hon. Barbara Jarrett-Harris, Chair

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Charlette T. Woolridge, Ph.D., Clerk