

VIRGINIA: AT A REGULAR MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD WEDNESDAY, JUNE 20, 2018, IN THE BOARD ROOM OF THE BRUNSWICK COUNTY GOVERNMENT BUILDING

PRESENT: HON. BARBARA JARRETT-HARRIS, CHAIR, HON. JOHN W. ZUBROD, VICE-CHAIR, HON. FREDERICK A. HARRISON, SR., HON. BERNARD L. JONES, SR., HON. WELTON TYLER, BOARD OF SUPERVISOR MEMBERS; DR. CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR/CLERK; PAUL C. JACOBSON, COUNTY ATTORNEY; LESLIE R. WEDDINGTON, ASSISTANT COUNTY ADMINISTRATOR/DEPUTY CLERK/RECORDER OF MINUTES

Re: Closed Meeting – 6:30 p.m.

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia convened in Closed Meeting to discuss the following matters under:

- 2.2-3711.A.1: Discussion regarding personnel matters and prospective candidates for employment.
- 2.2-3711.A.5: Discussion concerning a prospective business/industry.
- 2.2-3711.A.7: Consultation with legal counsel regarding specific legal matters that requires legal advice.

Ayes: Harrison, Jones, Zubrod, Harris; Nays: None

Reconvene in Open Meeting

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia reconvened in Open Meeting.

WHEREAS, the Board of Supervisors of Brunswick County, Virginia (“Board”), convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that to the best of each member’s knowledge

- (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and
- (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

WILL EACH MEMBER NOW SO CERTIFY:

Mr. Harrison: Aye
Mr. Jones: Aye
Mr. Tyler: Aye
Mrs. Zubrod: Aye
Mrs. Harris: Aye

Re: Call to Order – 7:30 p.m.

Chair Harris called the meeting to order and welcomed all citizens in attendance.

Re: Invocation and Pledge of Allegiance

Chair Harris invited anyone in the audience who would like to participate in the invocation with the Board members to please stand and join them. Supervisor Harrison gave the Invocation and Pledge of Allegiance.

Re: Approval of Agenda

Upon a motion by Mr. Tyler, seconded by Mr. Harrison, and unanimously carried, the Board approved the agenda with the following additions and deletions:

Delete under Presentations

Recognition of Retirement, Anne Burke, Brunswick County Industrial Development Authority until July 2018

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: Public hearings

Ordinance Amendment Case #18-004 – Proposed Amendment to Article 2. Definitions, Short-term rental and Amendment to Article 8. Residential, General, District (R-2)

Mr. George Morrison, Director of Planning, stated that the ordinance amendment as proposed would add contractual language and a specified time limit in defining short-term rentals and omit the ambiguity in the length of stay for tourist homes in the Residential (R-2) Zoning District. The following definition is proposed:

Short-term rental. An accommodation for transient guests where, under either a written or oral agreement in exchange for compensation, a dwelling unit is provided for lodging for thirty (30) consecutive days or less and which is not a “bed and breakfast inn”, “boarding house”, or “group home facility” as defined in this chapter. Such use may or may not include an on-site manager. For the proposes of this definition, a dwelling unit shall include single family dwellings, two-family dwellings (duplexes), three-family dwellings (triplexes), multiple family dwellings, and manufactured/mobile homes.

The Planning Commission conducted a public hearing on this request at their May 8, 2018, meeting. Mr. David Daniel spoke in opposition to the amendments. At the conclusion of the public hearing the Planning Commission voted unanimously to recommend approval of the request.

The Chair of the Board opened the public hearing. The following citizens spoke:

- David Daniel, 1316 Iron Bridge Road – Spoke in opposition to the amendment.

After providing all citizens an opportunity to express their views, the Chair closed the public hearing.

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and carried, the Board approved Ordinance Amendment Case #18-004.

Ayes: Harrison, Jones, Zubrod, Harris; Nays: Tyler

Re: Approval of Minutes

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board approved the minutes of the May 16, 2018, regular meeting.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: Virginia Department of Transportation

Mr. Tommy Johnson, Assistant Residency Administrator, presented the monthly report as follows:

Maintenance Forces

- Mowing primary and secondary routes
- Patching potholes on primary and secondary routes with plant mix.
- Adding stone to shoulders on various routes.
- Ditching trouble spots.
- Machined National Highway System (NHS) roadways and hauling stone as needed.
- Performed routine maintenance and litter patrol on various routes.

Mr. Johnson reported on the following projects:

- Route 712, Old Stage Road Bridge Over Reddy Creek– The bridge is closed to ensure motorist's safety until further notice. All vehicles have to use the posted detour until maintenance and necessary repairs are completed on the bridge.
- Route 644, Robinson Ferry Road Over Meherrin River – Road is closed due debris buildup as a result of the heavy rainfall that occurred May 18 – 21, 2018. VDOT staff is working to remove debris from the river to allow divers to perform underwater inspections. Any damages identified will be repaired prior to reopening the road to traffic.

Re: Brunswick County Public Schools Monthly Report

Mr. Darrell Owens, Director of Business and Support Services, presented an overview of the schools monthly financial report. This was provided for the Board's information. See attached report.

Re: Citizen Comments

The Chair opened the citizen comment period and advised that each citizen will be allotted three (3) minutes to speak. The following citizens spoke:

- Harrison Land – He recommended a one-time 23% salary increase for teachers and support staff, effective July 1, 2018, and a two (2) year freeze on administrative salaries.

- Beck Walker – Thanked the Board for their continued support of the Meherrin Regional Library and gave an overview the library’s summer reading program activities.
- Lloyd Lenhardt– Gave an overview of Southside Electric Cooperative’s coverage area and community involvement.

Re: Consent Calendar of Reports

Upon a motion by Mr. Tyler, seconded by Mr. Harrison, and unanimously carried, the Board acknowledged receipt of the following reports:

- Industrial Development Authority, May 15, 2018, meeting minutes
- Lawrenceville-Brunswick Airport Commission, May 18, 2018, meeting minutes
- Lawrenceville-Brunswick Airport Commission, June 5, 2018, meeting minutes
- Roanoke River Service Authority, April 24, 2018, meeting minutes

Ayes: Harrison, Tyler, Zubrod, Harris; Nays: None

Re: Finance Director’s Report

Approval of Disbursements

Mrs. Keli Reekes, Director of Finance, presented disbursements as follows:

- System checks dated May 23, 2018, in the amount of \$6,028.00
- System checks dated May 25, 2018, in the amount of \$2,020.00
- System checks dated May 29, 2018, in the amount of \$723,653.60
- System checks dated June 13, 2018, in the amount of \$42,530.29
- System checks dated June 20, 2018, in the amount of \$197,302.58
- System checks dated June 21, 2018, in the amount of \$73,491.47

Upon a motion by Mr. Harrison, seconded by Mr. Zubrod, and unanimously carried, the Board approved disbursements in the amount of \$1,045,025.94, as presented.

Ayes: Harrison, Tyler, Zubrod, Harris; Nays: None

FY18 Additional Appropriation & Budget Transfer

Upon a motion by Mr. Zubrod, seconded by Mr. Jones, and unanimously carried, the Board approved the following:

- Appropriated \$327,500 in debt proceeds to the applicable revenue and expenditure line items of the FY18 Radio Communications System Upgrade departmental budget.
- Transferred \$15,440 in vacancy savings from the FY18 Department of EMS fund to the applicable line items of the FY18 Fire & EMS department budget (Central Lifesaving & Rescue Squad).

Ayes: Harrison, Tyler, Zubrod, Harris; Nays: None

FY19 Additional Budget Considerations

Upon a motion by Mr. Zubrod, seconded by Mr. Jones, and unanimously carried, the Board approved the following additional FY19 Budget considerations:

- Commonwealth's Attorney – An additional \$8,978 to fund the temporary part-time clerical position to a permanent full-time position.
- Southside Community Services Board – An additional \$197 to fully fund the agency in accordance with State requirements.
- The Improvement Association - An additional \$2,765 to provide Head Start teachers with a 2% salary increase.
- VACORP Insurance Renewal – Renewal rate increase in the of \$8,554

Ayes: Harrison, Tyler, Zubrod, Harris; Nays: None

Re: County Administrator's Report

Request for Proposals – Engineering Services for Solid Waste Convenience Center

Dr. Charlette T. Woolridge, County Administrator, stated that requests for proposals were solicited for qualified firms to provide engineering services for the development of a solid waste convenience center. The following proposals were received:

- SCS Engineers
- Jeff Robinson & Associates, LLPC

Dr. Woolridge stated that interviews were conducted by the Solid Waste Committee.

Upon a motion by Mr. Tyler, seconded by Mr. Jones, and unanimously carried, the Board approved the Solid Waste Committee's recommendation to accept the proposal from SCS Engineers in the amount of \$60,000 and to enter into a contract to provide engineering services for the development of a solid waste convenience center, and further, to authorize the County Administrator to sign all documents on behalf of Brunswick Country relative to the project.

Ayes: Harrison, Tyler, Zubrod, Harris; Nays: None

Re: Old Business

FY19 Brunswick County Consolidated Budget Adoption and Appropriation

Upon a motion by Mr. Jones, seconded by Mr. Zubrod, and unanimously carried, the Board adopted the following resolution:

BE IT RESOLVED: that the Brunswick County Board of Supervisors does appropriate the total amount of \$45,925,859 (inclusive of interfund transfers in the amount of \$8,126,493) for the consolidated Brunswick County budget for the year beginning July 1, 2018, and ending June 30, 2019, as budgeted by fund and function for general governmental activities, and as budgeted by fund and category for public school activities. Further, this total appropriation includes \$5,438,247 in local funding for school operations. Additional local funding for schools includes \$322,023 for the School Construction Debt Service Fund; and \$301,182 for School Debt Service Fund.

Further the Board set the tax rates per \$100 of assessed value for 2018-2019 as follows:

Real Estate	\$0.53
Personal Property	\$3.65
Special Classification of Personal Property – Fire & Rescue	\$2.81
Mobile Homes	\$0.53
Machinery and Tools	\$3.40
Public Service Corporation Real Estate	\$0.53
Public Service Corporation Personal Property	\$3.65

Ayes: Harrison, Tyler, Zubrod, Harris; Nays: None

Re: New Business

Personnel – Building Official, Landfill Inspector, Central Rescue Squad -BLS

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board appointed the following personnel:

- Building Official – Harrison Jamison, effective July 1, 2018
- Landfill Inspector – William Anderson, effective June 25, 2018
- Central Lifesaving & Rescue Squad –BLS – Dakota Johnson, effective July 1, 2018

Ayes: Harrison, Tyler, Zubrod, Harris; Nays: None

Re: Appointments

Brunswick County 300th Anniversary Committee

Upon a motion by Mr. Tyler, seconded by Mr. Harrison, and unanimously carried, the Board appointed Richard Scott to the Brunswick County 300th Anniversary Committee representing the Powellton Election District.

Ayes: Harrison, Tyler, Zubrod, Harris; Nays: None

Brunswick County Planning Commission

This matter was continued.

Brunswick County Industrial Development Authority

Upon a motion by Mr. Jones, seconded by Mr. Harrison, and unanimously carried, the Board reappointed Ray Thomas to the Brunswick County Industrial Development Authority for a four year term as a member at-large representing the Totaro Election District

Ayes: Harrison, Tyler, Zubrod, Harris; Nays: None

Re: Adjourn

Upon a motion by Mr. Harrison, seconded by Mr. Zubrod, and unanimously carried, the Board adjourned.

Hon. Barbara Jarrett-Harris, Chair

Charlette T. Woolridge, Ph.D., Clerk