

VIRGINIA: AT A SPECIAL MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD ON TUESDAY, JUNE 6, 2017 IN THE OFFICE OF THE BRUNSWICK COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY (IDA)

PRESENT: HON. BARBARA JARRETT HARRIS, CHAIR; HON. JOHN ZUBROD, VICE CHAIR; BOARD OF SUPERVISOR MEMBERS HON. FREDERICK HARRISON, HON. BERNARD L. JONES, SR., HON. WELTON TYLER; DR. CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR

IDA MEMBERS PRESENT: GWENDOLYN MCMILLAN, CHAIR; MORRIS TAYLOR VICE CHAIR; WILLIAM A. BROWN, MICHAEL DOTTI, LAVERNE JOLLY, AND RAY THOMAS; JOAN V. MOORE, EXECUTIVE DIRECTOR

IDA MEMBER ABSENT: DR. ROBERT SATCHER

Re: Call to Order – 6:00 p.m.

Chair Harris called the Board of Supervisors meeting to order.

Chair McMillan called the Industrial Development Authority meeting to order.

Re: Approval of Agenda

Upon a motion by Mr. Jones, seconded by Mr. Harrison, and unanimously carried, the Board of Supervisors approved the agenda as presented.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Upon motion of Mr. Thomas, seconded by Mr. Dotti, and unanimously carried, the Industrial Development Authority approved the agenda as presented.

Ayes: Brown, Dotti, Jolly, Taylor, Thomas, McMillan; Nays: None

Re: Brunswick County Conference Center Use Policy

Upon a motion by Mr. Jones, seconded by Mr. Harrison, and unanimously carried, the Board of Supervisors approved the attached Brunswick County Conference Center Use Policy.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Upon motion of Mr. Thomas, seconded by Mrs. Jolly, and unanimously carried, the Industrial Development Authority approved the attached Brunswick County Conference Center Use Policy.

Ayes: Brown, Dotti, Jolly, Taylor, Thomas, McMillan; Nays: None

Re: Brunswick County Conference Center HVAC Infrastructure

James Jones, Jones Electric, indicated that there is an underground water leak in the chiller water supply line or the chiller water return line between the chiller and the building. Jones Electric gave a not to exceed quote of \$20,000 to locate the leak and to make repairs. The final price based on time and materials includes: locating, uncovering and repairing leaking components, pressure testing, recovering to include grass seeding, asphalt and/or concrete, and return to service.

The 2nd floor recreation unit coil was damaged during the late March 2017 overnight freeze due to access areas left open. The coil replacement was quoted at \$8,000.

Jones Electric also presented an invoice in the amount of \$3,640.00 for the work he had already done and is not included in the \$20,000.00 plus \$8,000.00 price. However, he said the \$8,000.00 price has increased significantly based on the increase when he ordered the required coils to be put in. He has also invoiced \$6,000.00 of the amount he quoted.

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board of Supervisors approved to proceed with both repairs and the Board of Supervisors and IDA will share the costs equally.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Upon motion of Mr. Thomas, seconded by Mr. Brown, and unanimously carried, the Industrial Development Authority approved to proceed with both repairs and the Board of Supervisors and IDA will share the costs equally.

Ayes: Brown, Jolly, Taylor, Thomas, McMillan; Nays: None; Dotti left the meeting early.

There was a discussion regarding the need for internet access at Brunswick County Conference Center to remotely monitor the newly installed HVAC system for problem diagnosis and repair dispatch. The County Administrator to investigate solutions for this.

Re: Adjourn

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board of Supervisors adjourned.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Upon motion of Mr. Thomas, seconded by Mr. Taylor, and unanimously carried, the Industrial Development Authority adjourned.

Ayes: Brown, Jolly, Taylor, Thomas, McMillan; Nays: None.