

VIRGINIA: AT A REGULAR MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD WEDNESDAY, OCTOBER 19, 2016, IN THE BOARD ROOM OF THE BRUNSWICK COUNTY GOVERNMENT BUILDING

PRESENT: HON. BERNARD L. JONES, SR., CHAIR; HON. BARBARA JARRETT-HARRIS, HON. JOHN W. ZUBROD, BOARD OF SUPERVISOR MEMBERS; DR. CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR; JIM CORNWELL, COUNTY ATTORNEY; LESLIE R. WEDDINGTON, ASSISTANT COUNTY ADMINISTRATOR/DEPUTY CLERK/RECORDER OF MINUTES

ABSENT: HON. WELTON, TYLER AND HON. FREDERICK A. HARRISON, SR., BOARD OF SUPERVISOR MEMBERS

Re: Call to Order – 7:30 p.m.

Chair Jones called the meeting to order and welcomed all citizens in attendance.

Chair Jones requested a moment of silence for former Board member J. Howard Settle.

Re: Invocation and Pledge of Allegiance

Chair Jones invited anyone in the audience who would like to participate in the invocation with the Board members to please stand and join them. Supervisor Harris gave the Invocation and Pledge of Allegiance.

Re: Approval of Agenda

Upon a motion by Mrs. Harris, seconded by Mr. Zubrod, and unanimously carried, the Board approved the agenda with the following changes:

Add under Department/Agency Presentations
IDA Build-Out for Prospect

Add under County Administrator's Reports
Board Retreat

Ayes: Harris, Zubrod, Jones; Nays: None

Re: Public Hearings

Proposed Conveyance and Disposition of Real Property by Brunswick County to Brian Calhoun, LLC

Ms. Leslie R. Weddington, Assistant County Administrator, stated that the proposed conveyance and disposition of real property by Brunswick County to Brian Calhoun, LLC is for the expansion of their existing business. The subject property is located next to Calhoun Mulch at the southeast corner of Christanna Highway (Highway 46) and Boydton Plank Road (Route 1) and is approximately 4.36 acres of vacant land.

The Chair opened the public hearing and the following citizens spoke:

- Ms. Joan V. Moore, IDA Executive Director – Spoke in favor of the request.
- Mr. Dwayne Hawthorne – Requested that the county reconsider the sale of the property for others to be considered.
- Mr. Jerry Hawthorne – Requested that the county reconsider the sale of the property for others to be considered.

Upon a motion by Mr. Zubrod, seconded by Mrs. Harris, and unanimously carried, the Board approved the conveyance and disposition of real property to Brian Calhoun, LLC at the assessed value plus the County's closing costs.

Ayes: Harris, Zubrod, Jones; Nays: None

Re: Approval of Minutes

Upon a motion by Mrs. Harris, seconded by Mr. Zubrod, and unanimously carried the Board approved the meeting minutes of the September 21, 2016, regular meeting.

Ayes: Harris, Zubrod, Jones; Nays: None

Re: Virginia Department of Transportation

Mr. Tommy Johnson, Assistant Residency Administrator, presented the monthly report as follows:

Maintenance Forces

- Primary and secondary mowing is ongoing.
- Machining National Highway System (NHS) roadways and hauling stone as needed.
- Patching potholes on various routes.
- Route 1005 (Fifth Avenue) Rehabilitation Project is ongoing.
- Removing dead animals and performing litter patrol on various routes.
- Cutting limbs and brush on various routes.
- Performing routine maintenance on various routes.

Additions and Abandonment Route 712 Project Waqua Creek Bridge

Upon a motion by Mrs. Harris, seconded by Mr. Zubrod, and unanimously carried, the Board adopted the following resolution:

WHEREAS, the Virginia Department of Transportation has completed project 0712-012-277, C-501, B637, and

WHEREAS, the project sketch and VDOT Form(s) AM4.3, attached and incorporated herein as part of this resolution, define adjustments required in the secondary system of state highways as a result of construction, and

WHEREAS, certain segments identified on the incorporated Form AM4.3 appear to no longer serve public convenience and should be abandoned as a part of the secondary system of state highways, and

WHEREAS, certain segments identified on the incorporated Form AM4.3 are ready to be accepted into the secondary system of state highways, and

NOW THEREFORE, BE IT RESOLVED, this board hereby requests the Virginia Department of Transportation to take the necessary action to abandon those segments identified on the attached Form AM4.3 and project sketch as a part of the secondary system of state highways, pursuant to §33.2-912, *Code of Virginia*, and

BE IT FURTHER RESOLVED, this board hereby requests the Virginia Department of Transportation to add the segments identified on the incorporated Form

AM4.3 and project sketch to the secondary system of state highways, pursuant to, §33.2-705, Code of Virginia, and

BE IT FINALLY RESOLVED, that a certified copy of this resolution be forwarded to the Virginia Department of Transportation.

Ayes: Harris, Zubrod, Jones; Nays: None

FY 2018 Revenue Sharing Program

Upon a motion by Mr. Zubrod, seconded by Mrs. Harris, and unanimously carried, the Board adopted the following resolution:

WHEREAS, the Brunswick County Board of Supervisors desires to submit an application for an allocation of funds up to \$25,000 through the Virginia Department of Transportation Fiscal Year 2017-2018 Revenue Sharing Program; and,

WHEREAS, these funds are requested to fund improvements to Lloyds Run Place (State Route 732) in the Sturgeon Election District; and,

NOW, THEREFORE, BE IT RESOLVED THAT the Brunswick County Board of Supervisors hereby supports this application for an allocation of \$25,000 through the Virginia Department of Transportation Revenue Sharing Program.

Ayes: Harris, Zubrod, Jones; Nays: None

Re: Brunswick County Public Schools Monthly Report

Mrs. Dora Wynn, Division Superintendent, stated that Brunswick County Public Schools is requesting \$31,383 in addition to the prior approved amount of \$250,000 for a total of \$281,383 to be applied as a reduction to the local contribution for the current school year 2016-2017. Mrs. Wynn stated that the reason for the additional request is attributable to lower State funding for:

- Sales Tax \$ 8,000
- Homebound \$ 5,219
- Foster Care \$17,000
- Other \$ 1,164
- Total \$31,383

Upon a motion by Mr. Zubrod, seconded by Mrs. Harris, and unanimously carried, the Board approved Brunswick County Public Schools' request of \$31,383 in addition to the prior approved amount of \$250,000 for a total of \$281,383 to be applied as a reduction to the local contribution for the current school year 2016-2017.

Ayes: Harris, Zubrod, Jones; Nays: None

Re: Presentations

M.M. Wright, Inc. – 2016 Timber Harvesting Logging Business of the Year

The Board of Supervisors recognized Mr. Stephen Wright and Mr. Frank Myers of M.M. Wright, Inc., for being named Timber Harvesting and Wood Fiber Operations' 2016 Timber Harvesting Logging Business of the Year.

VCU Community Memorial Hospital

Mr. W. Scott Burnette, President and CEO of VCU Community Memorial Hospital, requested that the Board consider a gift of \$10,000 per year over a five (5) year period, for a total of \$50,000 toward the Medical Services Center Capital Campaign. The Medical Services Center Campaign will provide funding for construction of a 50,000 square foot Medical Services Center addition to the new hospital.

Loving Trailer

Citizens viewed the trailer for the movie "Loving", which included scenes that were filmed at the Brunswick-Lawrenceville Municipal Airport.

Re: Department/Agency Presentations

Ms. Joan V. Moore, IDA Executive Director, presented a resolution regarding a prospect for the Board's consideration.

Upon a motion by Mrs. Harris, seconded by Mr. Zubrod, and unanimously carried, the Board adopted the following resolution:

WHEREAS, the Brunswick County Industrial Development Authority wishes to apply for a Virginia Tobacco Region Revitalization Economic Development Grant, and;

WHEREAS, Tobacco Commission funds will be used for the build-out for a prospect at the old Southern State warehouse, and;

WHEREAS, the Brunswick County Board of Supervisors unanimously supports this project, and;

WHEREAS, community and local government support has been demonstrated for this project, and;

NOW THEREFORE BE IT RESOLVED that Joan V. Moore, IDA Executive Director, is authorized to sign and submit this application on behalf of Brunswick County Government;

BE IT FURTHER RESOLVED that Joan V. Moore, IDA Executive Director, is responsible for the accuracy of the application, execution of all grant-related documents, and for the appropriate use of funds should they be granted.

Ayes: Harris, Zubrod, Jones; Nays: None

Re: Citizens Comments

The Chair opened the citizen comment period and advised that each citizen will be allotted three (3) minutes to speak. The following citizens spoke:

- Ronald Murphy – Requested that the county add a convenience center site on Pleasant Grove Road.
- Nathaniel Neblett – Stated that representatives from Fort Germna, the sister site to Fort Christanna, visited Fort Christanna. Mr. Neblett thanked the Board for their continued support of Fort Christanna.

- George Robinson – Expressed that people must have the right attitude to achieve their goals.
- Angela Edmond, Executive Director of Turning Point - Gave an overview of Turning Point programs.

Re: Consent Calendar of Reports

Upon a motion by Mrs. Harris, seconded by Mr. Zubrod, and unanimously carried, the Board acknowledged receipt of the following reports:

- Industrial Development Authority September 13, 2016, minutes
- Executive Director's Report, October 11, 2016
- Roanoke River Service Authority August 23, 2016, minutes
- Economic Development Coordinating Council June 8, 2016, minutes

Ayes: Harris, Zubrod, Jones; Nays: None

Re: Finance Director's Report

Approval of Disbursements

Mrs. Melissa Tolbert, Finance Services Manager, presented disbursements as follows:

- System checks dated October 6, 2016, FY17, in the amount of \$12,214.50
- System checks dated October 13, 2016, FY17, in the amount of \$44,473.94
- System checks dated October 18, 2016, FY17, in the amount of \$541.00
- System checks dated October 19, 2016, FY17, in the amount of \$1,526,158.85
- System checks dated October 20, 2016, FY17, in the amount of \$468,011.49

Upon a motion by Mrs. Harris, seconded by Mr. Zubrod, and unanimously carried, the Board approved disbursements in the amount of \$2,051,399.78, as presented.

Ayes: Harris, Zubrod, Jones; Nays: None

Re: Planning Director's Report

Dr. Charlette T. Woolridge, County Administrator, introduced Mr. George E. Morrison, III, new Director of Planning.

Re: County Administrator's Report

Virginia Association of Counties – Designation of Voting Proxy

Dr. Woolridge stated that Virginia Association of Counties' (VACo) annual business meeting is scheduled for Tuesday, November 15, 2016. In accordance with the VACo bylaws, each county is requested to designate a member of its Board of Supervisors to cast its vote at the Annual Business Meeting.

Upon motion of Mr. Zubrod, seconded by Mrs. Harris, and unanimously carried, the Board designated Bernard L. Jones, Sr., Chairman, as the voting representative.

Ayes: Harris, Zubrod, Jones; Nays: None

Board Retreat

Dr. Woolridge stated that in accordance with the Brunswick County's Small Purchase Policy, bids were solicited to facilitate the Board of Supervisors' Planning Retreat on November 18-19, 2016.

The following consultants were contacted:

- Dr. Michael Chandler, Virginia Tech
- Dr. James Potter, University of Virginia
- Tyler St. Clair, UVA's Cooper Center
- Dr. Martha Walker, Virginia Cooperative Extension

One bid was received from Tyler St. Clair at a rate of \$3,600, plus mileage and one night of lodging. Funds are available in the Board of Supervisor's Contingency line item.

Upon a motion by Mrs. Harris, seconded by Mr. Zubrod, and unanimously carried, the Board approved the bid from Tyler St. Clair at a rate of \$3,600, plus mileage and one night of lodging

Ayes: Harris, Zubrod, Jones; Nays: None

Re: Old Business

Emergency Communication System Update

Mr. Zubrod stated that there have been two (2) meetings. They are exploring a variety of options and looking at current issues and future pitfalls.

Re: Appointments

Brunswick County Board of Zoning Appeals

Upon a motion by Mr. Zubrod, seconded by Mrs. Harris, and unanimously carried, the Board nominated Ms. Jean Moody for consideration of appointment by the Circuit Court Judge to the Brunswick County Board of Zoning Appeals.

Ayes: Harris, Zubrod, Jones; Nays: None

Brunswick County Litter Control Council

This matter was continued.

Local Board of Public Welfare

This matter was continued.

Re: Adjourn

Upon a motion by Mr. Zubrod, seconded by Mrs. Harris, and unanimously carried, the Board adjourned.

Hon. Bernard L. Jones, Sr., Chair

Charlette T. Woolridge, Ph.D., Clerk